

**REVISED**  
12-7-18

**SPECIAL MEETING AGENDA  
HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD  
TUESDAY, DECEMBER 11, 2018  
6:00 PM**

**WEST HOLLYWOOD COMMUNITY CENTER IN PLUMMER PARK  
ROOMS 5 AND 6  
7377 SANTA MONICA BOULEVARD  
WEST HOLLYWOOD 90046**

In compliance with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check-out at this meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing-impaired), you must submit your request in writing or call the Department of Human Services and Rent Stabilization at (323) 848-6471 at least 48 hours prior to the meeting. The City TTD line for the hearing-impaired is (323) 848-6496.

Special meeting-related accommodations (e.g., transportation) may be provided upon written request to the Department of Human Services and Rent Stabilization at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323-466-3876) or go to [www.metro.net](http://www.metro.net).

**1. CALL TO ORDER**

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. Minutes of the Meeting of November 13, 2018

**E. PUBLIC COMMENT**

The Human Services Commission values your comments; however, pursuant to the Ralph M. Brown Act, the Commission cannot take action on items not listed on the posted agenda. The public comment period is three (3) minutes per speaker, to address the Commission on agenda items or items of general interest within the jurisdiction of the Commission.

**2. CONSENT CALENDAR**

There is no item on the Consent Calendar.

### **3. UNFINISHED BUSINESS**

#### **A. YEAR-END REPORT ON SOCIAL SERVICES PROGRAMS 2017-2018**

The Human Services Commission will receive the year-end report on Social Services contract programs for 2017-2018 and make a recommendation for the expenditure of \$78,758 in contract savings from the 2017-18 Social Services programs.

*Recommendations:*

- 1) *Receive and discuss the 2017-2018 Year-End Report.*
- 2) *Recommend the City Council approve the re-programming of \$78,758 in contract savings to Social Services contracts.*
- 3) *Recommend the City Council approve an amendment to the L.A. LGBT Center's Sexual Health and Education Program contract in the amount of \$78,758.*

#### **B. REQUEST FOR PROPOSAL FOR SUBSTANCE ABUSE TREATMENT SERVICES**

The Human Services Commission will consider a recommendation to the City Council that a Request for Proposal (RFP) be issued to current social services contract agencies for the provision of substance abuse treatment services.

*Recommendation: Release an RFP to current contract service providers for substance abuse treatment services for \$147,957 in unspent funds from the "Treatment Pool of Funds."*

#### **C. HUMAN SERVICES COMMISSION WORK PLAN CALENDAR 2019**

The Human Services Commission will receive the updated 2019 Work Plan calendar.

*Recommendation: Receive and discuss.*

#### **D. 2019 WEST HOLLYWOOD COMMUNITY STUDY UPDATE**

The Human Services Commission will receive an update on the 2019 West Hollywood Community Study, statistically valid survey and convenience survey.

*Recommendation: Receive and discuss.*

### **4. NEW BUSINESS**

There is no New Business.

### **5. EXCLUDED CONSENT**

There are no items on Excluded Consent.

### **6. ELECTION OF OFFICERS**

The Human Services Commission will elect a Vice Chair for the 2018-2019 term.

### **7. ITEMS FROM STAFF**

### **8. PUBLIC COMMENT**

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**9. ITEMS FROM COMMISSIONERS**

During this time, in accordance with Section 4.7 of the Human Services Commission bylaws, any member of the Commission may request that an item of business within the Commission's subject matter jurisdiction be added to a future agenda. Such requests are subject to the approval of the Commission.

**10. ADJOURNMENT**

The Human Services Commission will adjourn to its next regular meeting, which will be at 6:00 pm, Tuesday, January 8, 2019, in the First Floor Community Conference Room at West Hollywood City Hall, 8300 Santa Monica Boulevard, 90069. The rideshare/drop-off address is 1085 North Sweetzer Avenue, 90069.

Notice: Written materials distributed to the Human Services Commission within 72 hours of this meeting are available for public inspection immediately upon distribution at the Department of Human Services and Rent Stabilization, 8300 Santa Monica Boulevard, West Hollywood, California, 90069, during normal business hours. They will also be available for inspection at the staff liaison's table during the Commission meeting.

**AFFIDAVIT OF POSTING**

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date:

12-7-18

Signature:

*Juanne Quark*