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If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

***Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).***

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, DECEMBER 3, 2018  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda**

**6:30 P.M. –REGULAR MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, December 3, 2018 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, November 28, 2018.*

**RECOMMENDATION:** Receive and file.

2.B. **APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**RECOMMENDATION:** Approve the minutes of November 19, 2018.

- 2.C. APPROVAL OF DEMAND REGISTER NO. 837 [L. QUIJANO, C. CORRALES]:**  
*SUBJECT: The City Council shall receive the Demand Register for period ending November 23, 2018 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*  
**RECOMMENDATION:** Approve Demand Register NO. 837 and adopt Resolution No.18-5134, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 837."
- 2.D. CLAIMS ADMINISTRATION [D. WILSON, A. WARD]:**  
*SUBJECT: The City Council is asked to deny claims filed against the City as an administrative step in claims processing.*  
**RECOMMENDATION:** Deny the claim of Lee Elliott.
- 2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**  
*SUBJECT: The City Council will receive Synopses from the Russian Advisory Board and Transgender Advisory Board regarding actions taken at their recent meeting.*  
**RECOMMENDATION:** Receive and file.
- 2.F. GRANTS IN THE SCHOOLS PROGRAM UPDATE [C. SCHROEDER, D. GIUGNI, L. ISENBERG, C. ROSKIN]:**  
*SUBJECT: The City Council will receive a report on the 2018-2019 Grants in the Schools Program.*  
**RECOMMENDATION:** Receive and file.
- 2.G. DRAFT LEGISLATIVE PRIORITIES FOR THE 2019-2020 REGULAR SESSION OF THE CALIFORNIA STATE LEGISLATURE AND THE 116TH CONGRESS [J. LEONARD, H. MOLINA]:**  
*SUBJECT: The City Council will review the draft legislative priorities for the 2019-2020 regular session of the California State Legislature and the 116th Congress.*  
**RECOMMENDATION:** Receive and file the draft 2019-2020 Legislative Priorities for the 2019-2020 regular session of the California State Legislature and the 116th Congress.
- 2.H. NOTICE OF COMPLETION FOR CIP 1805, SEWER REHABILITATION PROJECT [O. DELGADO, H. DEMITRI, J. GILMOUR]:**  
*SUBJECT: The City Council will consider approving the Notice of Completion for CIP 1805, Sewer Rehabilitation Project by Nu-Line Technologies, LLC.*  
**RECOMMENDATIONS:** 1) Accept the work and authorize the following: a. Filing the Notice of Completion by the City Clerk, b. Final payment to the contractor at the end of the 35 day lien period, c. Release of the Performance Bond on the date of recordation of the Notice of Completion,

d. Release of the Payment Bond 35 days after the date of recordation of the Notice of Completion, pending no receipt of Stop Notices; and 2) Approve an increase of \$5,911.26 in the contingency amount for construction services with Nu-Line Technologies, LLC for a new not-to-exceed contingency amount of \$86,908.21, and extend the term of the contract to 09/21/2018 for work needed to complete the project.

**2.I. APPROVAL OF FINAL TRACT MAP NO. 69499 FOR THE CONDOMINIUM PROJECT LOCATED AT 1125 N. KINGS RD. [O. DELGADO, H. DEMITRI]:**

*SUBJECT: The City Council will consider approval of Final Tract Map No. 69499, subdivision for a ten (10) unit condominium development, located at 1125 N. Kings Rd.*

**RECOMMENDATIONS:** 1) Make findings for the Final Tract Map as follows: a. That this project will not violate any of the provisions of Sections 66474, 66474.1, and 66474.6 of the Subdivision Map Act, b. That the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code, c. That the development of the property in the manner set forth on the subject division of land will not unreasonably interfere with the free and complete exercise of any public entity and/or public utility rights of way and/or easements within the subject division of land, pursuant to Section 66436(a)3A(i-viii) of the Subdivision Map Act; 2) Approve Final Tract Map No 69499; and 3) Instruct the City Clerk to endorse on the face of the map of Final Tract Map No. 69499 the certificate that embodies the approval of said map.

**2.J. PROHIBIT CONSTRUCTION ON OBSERVED HOLIDAYS [L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to draft an amendment to the Municipal Code to prohibit construction on days observed as holidays when the actual holiday falls on the weekend.*

**RECOMMENDATION:** Direct staff to return with a draft Ordinance amending Section 9.08.050(d) of the West Hollywood Municipal Code to prohibit construction on observed holidays when the actual holiday falls on the weekend.

**2.K. PARTNER WITH COVERED CALIFORNIA TO OUTREACH TO UNINSURED MEMBERS OF THE LGBT COMMUNITY [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to reach out to Covered California in order to partner with the City and social services agencies on targeted outreach to uninsured members of the LGBT*

*community during the open enrollment period (October 15, 2018 through January 15, 2019).*

RECOMMENDATIONS: 1) Direct staff to reach out to Covered California to determine how the City and social services agencies can assist with targeted outreach to uninsured members of the LGBT population during open enrollment; 2) Direct the Social Services Division to partner with the Communications Department to develop educational materials for the City's website and social media; and 3) Invite Covered California to present enrollment information to the City's Human Services Commission, Lesbian and Gay Advisory Board (LGAB), and the Transgender Advisory Board (TAB).

**2.L. SUPPORT FOR WOMEN'S ALZHEIMER'S MOVEMENT 5-STEP AGENDA FOR CITIES [J. DURAN, C. PLANCK]:**

*SUBJECT: The City Council will consider officially supporting the Women's Alzheimer's Movement's 5-Step Agenda for cities to become more Alzheimer's/dementia friendly as part of the City's Aging in Place initiative.*

RECOMMENDATIONS: 1) The City Council will agree to officially support the Women's Alzheimer's Movement's 5-Step Agenda for cities to become more Alzheimer's/dementia friendly as part of the City's Aging in Place initiative; 2) The City Council will authorize use of the City's name and logo in Women's Alzheimer's Movement materials related to the 5-Step Agenda; and 3) Direct staff to work with the City's Communications Department to utilize all appropriate communication tools to promote this partnership and subsequent activities including, but not limited to, the City's website and social media platforms.

**2.M. CO-SPONSORSHIP OF THE CALARTS "ALGORITHMS, INFRASTRUCTURES, ART, CURATION" EVENT [J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider co-sponsoring CalArts's event, "Algorithms, Infrastructures, Art, Curation" on Saturday, January 26, 2019 in the City Council Chambers.*

RECOMMENDATIONS: 1) Authorize co-sponsorship of CalArts's event, "Algorithms, Infrastructure, Art, Curation" on Saturday, January 26, 2019 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees at the 5-story parking structure for attendees of the event (estimated \$2,341 in waived fees); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; 5) Authorize the Director of Finance and Technology Services to allocate \$1,350 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with technical support; and 6) Authorize the City Manager or designee to execute all documents incident to the Agreement.

**2.N. RESOLUTION ESTABLISHING GREEN MONDAY IN THE CITY OF WEST HOLLYWOOD [L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider adopting a resolution establishing Green Monday in West Hollywood, which encourages restaurants to serve plant-based foods on Mondays and educates residents on the environmental and health impacts of their food choices.*

*RECOMMENDATIONS: 1) Adopt Resolution No. 18-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ESTABLISHING GREEN MONDAY;" and 2) Direct staff to promote Green Monday and partner with restaurants and residents to educate the community on the environmental and health benefits of this initiative and encourage widespread participation.*

**3. PUBLIC HEARINGS:**

**3.A. ZONE TEXT AMENDMENT TO STREAMLINE REVIEW OF COMMERCIAL PROJECTS UNDER 30,000 SQUARE FEET [J. KEHO, B. SIEGL, J. HITTLEMAN]:**

*SUBJECT: The City Council will consider a request for a zone text amendment to adopt new regulations to streamline the review of commercial projects under 30,000 square feet in size.*

*RECOMMENDATION: Staff recommends that the City Council introduce on first reading: 1) Ordinance No. 18-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE ZONING ORDINANCE TO ALLOW PLANNING AND DEVELOPMENT SERVICES DIRECTOR APPROVAL FOR ALL COMMERCIAL PROJECTS UNDER 30,000 SQUARE FEET IN SIZE.*

**4. UNFINISHED BUSINESS:**

None.

**5. NEW BUSINESS:**

**5.A. DIRECTION REGARDING WEHO PEDALS BIKE SHARE PROGRAM AND DOCKLESS BIKE SHARE PILOT [J. D'AMICO, L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to begin the process of ending the existing WeHo Pedals bike share program and to develop a dockless bike share pilot program in West Hollywood.*

*RECOMMENDATIONS: 1) Direct the Parking Services Division to initiate the process of ending the City's bike share program as currently structured, including terminating the existing agreement with CycleHop, LLC to operate and maintain the program; 2) Direct the Parking Services Division and the Long Range Planning Division to research and develop a dockless bike share pilot program in West Hollywood; and 3) Report to the*

Transportation Commission on the development of the dockless bike share pilot program before returning to City Council for final review.

**5.B. COMMISSION APPOINTMENT [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider making a direct appointment to the Public Facilities Commission.*

*RECOMMENDATION: Councilmember Heilman will consider making one (1) direct appointment to the Public Facilities Commission.*

**5.C. DISCUSSION OF CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2019 AND SCHEDULING DATES FOR ELECTION AND INSTALLATION OF NEW MAYOR AND MAYOR PRO TEMPORE FOR 2019 [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider approving the City Council Regular Meeting Schedule for Calendar Year 2019, cancelling or rescheduling several meetings throughout the year that conflict with holidays, and scheduling the dates for the election and installation of the new Mayor and Mayor Pro Tempore in 2019.*

*RECOMMENDATIONS: 1) Consider cancelling the meeting of January 7, 2019; 2) Reschedule the meeting of January 21, 2019 to January 22, 2019; 3) Reschedule the meeting of February 18, 2019 to February 19, 2019; 4) Consider cancelling the meeting of September 2, 2019; 5) Schedule the election of the new Mayor and Mayor Pro Tempore for April 15, 2019; 6) Schedule the installation of the new Mayor and Mayor Pro Tempore for May 20, 2019; 7) Approve the City Council Regular Meeting Schedule for Calendar Year 2019; and 8) Discuss other City Council meeting dates as necessary.*

**5.D. UPDATE ON SOUTHERN CALIFORNIA EDISON'S 2019 ENERGY RESOURCE RECOVERY ACCOUNT (ERRA) FILING [M. JENKINS, J. KEHO, B. SIEGL, R. EASON]:**

*SUBJECT: The City Council will receive an update on Southern California Edison's 2019 Energy Resource Recovery Account (ERRA) Filing.*

*RECOMMENDATION: Submit a letter to the California Public Utilities Commission (CPUC) supporting the position of the Clean Power Alliance.*

**EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.**

**6. LEGISLATIVE:**

**6.A. LANDLORD/TENANT BUYOUT AGREEMENTS [C. SCHROEDER, A. REGAN]:**

*SUBJECT: The City Council will consider amending the Rent Stabilization Ordinance to add protections for tenants presented with buyout agreements by their landlords.*

**RECOMMENDATIONS:** That the City Council introduce on first reading: "AN ORDINANCE AMENDING SECTION 17.08.010 AND ADDING A NEW SECTION 17.52.140 TO THE WEST HOLLYWOOD MUNICIPAL CODE RELATING TO DISCLOSURE AND FILING REQUIREMENTS FOR BUYOUT AGREEMENTS."

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, December 17, 2018 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
December 17	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

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[www.weho.org](http://www.weho.org)**

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
CLOSED SESSION AGENDA  
MONDAY, DECEMBER 3, 2018  
6:00 P.M.**

**COUNCIL CHAMBERS, CLOSED SESSION ROOM,  
625 N. SAN VICENTE BLVD.  
WEST HOLLYWOOD, CA 90069**

**1. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

**2. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. ANTICIPATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation

Number of Potential Cases: One case

**3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS G.C. 54956.8**

<b>a.</b>	Property:	8330 Santa Monica Blvd.
	City Negotiator:	City Manager
	Negotiating Party:	Arden Group Inc.
	Under Negotiation:	Price and terms of payment

AFFIDAVIT OF POSTING

State of California     )  
County of Los Angeles     )  
City of West Hollywood     )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 29, 2018

Signature: [Handwritten Signature]