

**CITY OF WEST HOLLYWOOD  
ARTS AND CULTURAL AFFAIRS COMMISSION  
SPECIAL MEETING AGENDA**

**THURSDAY, NOVEMBER 29, 2018 – 5:30 P.M.**

*Location: Community Meeting Room – West Hollywood City Hall  
8300 Santa Monica Boulevard, West Hollywood*

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net).

Written materials distributed to the Arts and Cultural Affairs Commission within 72 hours of the Arts and Cultural Affairs Commission meeting are available for public inspection immediately upon distribution in the Arts Division at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Arts and Cultural Affairs Commission meeting at the staff liaison's table. For a complete listing of arts and cultural program, events and opportunities, please visit [weho.org/arts](http://weho.org/arts).

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of the Agenda
- D. Approval of the October 2018 Meeting Minutes
- E. Public Comment

*The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to three minutes each.*

- F. Introduction to West Hollywood City Poet Laureate Charles Flowers

**II. CONSENT CALENDAR**

The following routine matters can be acted upon by one motion. Individual items may be removed by the Commission for separate discussion. Items removed for separate discussion will be heard following New Business items.

**A. Posting of the Agenda**

The agenda was posted per proper noticing procedures at City Hall, Plummer Park, West Hollywood Library and West Hollywood Sheriff's Station.

RECOMMENDATION: Receive and file.

**III. UNFINISHED BUSINESS**

**A. 2019 Arts Grant Funding Recommendations – WeHo Arts Organizational Development and WeHo Arts Project Grants**

The Arts and Cultural Affairs Commission will consider ratifying recommendations of the Performing Arts and Cultural Affairs Subcommittee for funding the City's 2019 WeHo Arts Organizational Development and WeHo Arts Project Grants.

**RECOMMENDATIONS:**

- 1) Approve recommendations of the Performing Arts and Cultural Affairs Subcommittee to award a WeHo Arts Organizational Development Grant totaling \$4,000 to one (1) arts organization and allocate the remaining balance of \$4,000 to the WeHo Arts Community Grant category as outlined in this staff report.
- 2) Approve recommendations of the Performing Arts and Cultural Affairs Subcommittee to award WeHo Arts Project Grants totaling \$86,000 at various funding amounts to twelve (12) nonprofit arts organizations as outlined in this staff report.
- 3) Recommend that City Council approve the use of City venues and waive event permits and facility use fees for the West Hollywood Library Public Meeting Room (Council Chambers) and other City facilities for specific performances and presentations of grantees in fulfillment of their Arts Grant projects as indicated in this staff report.
- 4) Recommend that City Council authorize an additional hour of validated parking for event participants at the West Hollywood Public/Park 5-Story parking structure, for a total of 3 hours, for those grant funded events scheduled for the Council Chambers which exceed two hours.
- 5) Recommend the City Council allow grantee organizations to charge admission or accept donations to offset production costs for performances or projects while using City facilities.

**B. Performing Arts & Cultural Affairs Subcommittee Report**

The Commission will receive a report from the Performing Arts & Cultural Affairs Subcommittee on its meeting held November 1, 2018 and consider ratifying recommendations proposed by the Subcommittee.

**RECOMMENDATION:** Receive the Performing Arts & Cultural Affairs Subcommittee Report, provide direction as applicable, and consider ratifying recommendations proposed by the Subcommittee:

- 1) Approval of a WeHo Arts Community Grant award of \$1,000 to Happy Notes Foundation to fund "Lomir Zingen," a Russian New Year/Holiday celebration concert.
- 2) Approval of a WeHo Arts Community Grant award of \$1,000 to We Are From The Earth for "Party for Global Citizens", a creative event consisting of live music & arts, social awareness education, and social gathering.

**C. Urban Art Subcommittee Report**

The Urban Art Subcommittee did not meet on November 8, 2018 due to lack of agenda items. No action required.

**D. Art on the Outside Subcommittee Report**

The Commission will receive a report from the Performing Arts & Cultural Affairs Subcommittee on its meeting held November 15, 2018 and consider ratifying recommendations proposed by the Subcommittee.

RECOMMENDATION: Receive the Art on the Outside Subcommittee Report, provide direction as applicable, and consider ratifying recommendations proposed by the Subcommittee:

**IV. NEW BUSINESS**

**V. EXCLUDED CONSENT**

**VI. PUBLIC COMMENT**

*The public is given the opportunity to address the Commission on any item within its responsibility. At the discretion of the Commission, speakers may be limited to three minutes each.*

**VII. ITEMS FROM COMMISSIONERS**

**VIII. ITEMS FROM THE STAFF**

**IX. DEVELOPMENT OF NEXT MEETING AGENDA**

The Commission will advise staff on development of the December 20, 2018 special meeting agenda.

**X. ADJOURNMENT**

The Arts and Cultural Affairs Commission will adjourn to its special meeting scheduled December 20, 2018, at 5:00 p.m. in the Community Meeting Room – West Hollywood City Hall, 8300 Santa Monica Boulevard, West Hollywood.

AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 19, 2018  
Signature: Hyndra T. Potlabin