

**MINUTES
BUSINESS LICENSE COMMISSION
CITY OF WEST HOLLYWOOD
December 5, 2017**

7:00 PM

**FIRST FLOOR COMMUNITY CONFERENCE ROOM
8300 SANTA MONICA BLVD
WEST HOLLYWOOD, CA 90046**

- 1. CALL TO ORDER:** Chair Kay called the special meeting to order at 7:00 PM.
- A. PLEDGE OF ALLEGIANCE:** Commissioner Anthony led the Pledge of Allegiance.

B. Roll Call:

PRESENT: Chair Kay
Vice Chair Bridle
Commissioner Anthony
Commissioner Kazakos
Commissioner King
Commissioner Lo
Commissioner Zaden

ALSO PRESENT: Code Compliance Manager Jeff Aubel, Business License Officer Yessica Benitez, and Staff Liaison Anne Van Valkenburgh.

2. APPROVAL OF THE AGENDA:

ACTION: Approved the Business License Commission Agenda of Tuesday, December 5, 2017. **Motion by Commissioner Kazakos, and seconded by Commissioner Lo. The agenda was unanimously approved.**

3. APPROVAL OF MINUTES:

ACTION: Approved the Business License Commission minutes of Tuesday, October 3, 2017. Commissioner Anthony called a point of order on the duplication of Commissioner King's name under Roll Call. The corrections to the October 3rd minutes were noted. **Motion by Commissioner Anthony, and seconded by Commissioner Zaden. The motion passed.**

4. PUBLIC COMMENT: None

5. PUBLIC HEARING: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. Business License Commission By-Laws

The Business License Commission discussed the proposed amendment to its By-Laws; To change the regular meeting time from 6:00 pm to 7:00 pm. Code Compliance Manager Jeff Aibel explained to the Commissioners how the change to the meeting time would require final approval from City Council. Mr. Aibel explained the current By-Laws, in particular item 7.5, Adjournment of Meetings. **A Roll Call vote was called and the item passed with a majority vote of 6. Commissioner Bridle abstained from the vote.**

8. ITEMS FROM STAFF

Business License Officer Benitez informed the Commissioners about the 2018 Official Parking applications.

9. PUBLIC COMMENT: None.

10. ITEMS FROM COMMISSIONERS

Commissioner Bridle requested that Staff bring a report on all current Business License violations to the next meeting.

Commissioner Zaden spoke about the traffic conditions in West Hollywood. Mr. Aibel suggested that the Commissioner attend the upcoming Transportation Commission meeting to express her concerns.

11. ADJOURNMENT

Chair Kay adjourned meeting at 7:17 PM.

APPROVED BY A MOTION OF THE BUSINESS LICENSE COMMISSION ON THIS 2nd DAY OF OCTOBER 2018.



STEVEN KAY, CHAIRPERSON

ATTEST:



ANA HERNANDEZ, BUSINESS LICENSE OFFICER

NOTE: A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. (Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)