

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
WEDNESDAY, AUGUST 08, 2018**

1. **CALL TO ORDER:** Chair Torres called the meeting to order at 6:32 p.m.

A. ROLL CALL:

PRESENT: Chair Torres, Vice Chair Millan, Commissioner Rodriguez, Commissioner Dolan, and Commissioner Block (arrived at 6:35 p.m.)

ABSENT: Commissioner Sunnanon

ALSO PRESENT: Helen Collins, Facilities and Field Services Manager, and Debbie Gonzalez, Administrative Coordinator

B. PLEDGE OF ALLEGIANCE:

2. **OATH OF OFFICE**

The Oath of Office was administered to Susan Isaacs, appointed by Councilmember Meister for a term ending July 31, 2019.

The Oath of Office was administered by Councilmember Meister.

3. **APPROVAL OF AGENDA**

ACTION: Approve the August 8, 2018 Agenda.

Motion by Commissioner Dolan, seconded by Commissioner Rodriguez and approved unanimously.

4. **APPROVAL OF MINUTES**

ACTION: Approve the meeting minutes dated July 11, 2018.

Motion by Commissioner Rodriguez, seconded by Vice Chair Millan and approved unanimously.

5. **PUBLIC COMMENTS: None.**

6. **CONSENT CALENDAR: None.**

7. **PUBLIC HEARINGS: None.**

8. NEW BUSINESS.

A. West Hollywood Park – Dog Park

SUBJECT: The Public Facilities Commission received a presentation on items regarding the West Hollywood Park Dog Park as it relates to the operations of the Park. Kelly Fortin and David Mendoza of Fortin Law Group were also present to provide guidance and answer any questions.

The Commission had a discussion on the wording in the Dog Park Off-Leash Dog Area Etiquette.

Commissioner Isaacs asked if showing the Dog license and vaccination is a rule or a suggestion to the patrons. Staff stated that if an Animal Care and Control officer requests it, the patron will have to show it to them.

Commissioner Block asked for clarification on whether License & Vaccination requirements include spaying and neutering. Staff responded by saying that it is not always the case because there are exemptions to the spay/neuter requirements.

The Commission had a discussion on the new provision regarding the age requirement when entering the Off Leash Dog Park. Staff informed the Commission that the City of West Hollywood adopted Title 10 only from the Los Angeles County Department of Animal Care and Control Rules and Regulations which does not have an age provision. Staff informed the Commission that if a specific provision regarding age requirement was to be included it would have to go before the Council for approval.

Commissioner Rodriguez spoke in favor of having an age provision and expressed his concerns with having young children in the dog park.

Commissioner Isaacs also expressed her concerns with allowing young children in the Dog Park.

PUBLIC COMMENT:

HEIDI HORNBACKER, WEST HOLLYWOOD, spoke regarding dog fights occurring in the Dog Parks involving male dogs that are not neutered and spoke in favor of adding the language “No dogs in heat allowed” to the list of rules. She mentioned that some patrons of the dog parks are not aware of the pet license requirements. She also spoke about the tennis balls in the dog parks.

The Commission discussed ways to reduce the temperature of the grass. They also discussed the height of the fence in the large dog park.

Commissioner Dolan inquired with staff if the grass temperature has been tested. Staff reported that the grass temperature is being tested and monitored. Commissioner Dolan suggested putting a pergola in the dog park.

Commissioner Block spoke in regard to the height of the fence in the dog park and removing the bench that is next to the fence. Staff responded to this by informing the Commission that the bench is at least 3 feet in depth and 12 feet wide and removing it would be a very difficult task.

Commissioner Rodriguez spoke in favor of the location of the bench, the proposed fence height adjustment, and the cleaning schedule.

The Commission discussed the topic of the wet grass. Staff informed the Commission that there is signage to make the patrons aware that the grass is slippery when wet.

Vice Chair Millan asked for clarification on the intent of the "Under 6" rule in Title 17. After further discussion, staff agreed that when the item goes back to Council a recommendation will be made to include the intent of the "Under 6" rule in Title 17.

ACTION: Accept staff's recommendation with a minor change in language to the following: "Dogs may only be unleashed while inside the park," and a minor grammatical modification to the following: "No dogs in heat allowed."

Motion by Commissioner Dolan with a friendly amendment by Commissioner Rodriguez, friendly amendment accepted by Commissioner Dolan and seconded by Commissioner Rodriguez:

Roll Call Vote:

Commissioner Block – Yes

Commissioner Isaacs – Yes

Chair Torres – Yes

Vice Chair Millan – Yes

Commissioner Rodriguez– Yes

Commissioner Dolan- Yes

B. Hart Park - Update

SUBJECT: The Commission received an update on Hart Park.

PUBLIC COMMENT: None.

Chair Torres inquired if a subcommittee could be developed to work on Council directives for Hart Park. Staff supported the idea and agreed to develop a subcommittee.

The Commission developed a subcommittee to include Commissioner Isaacs, Commissioner Dolan and Chair Torres.

ACTION: Receive and file.

C. Eastside Parkway Beautification

SUBJECT: The Commission considered activating the Greening West Hollywood Committee to assist staff in the implementation of the Council initiative Eastside Parkway Beautification Pilot Project. The Commission also received an overview of the Parkway Design Requirements.

PUBLIC COMMENT: None.

Commissioner Rodriguez expressed his concerns with parkways not always providing a pathway for the passengers of parked vehicles to enter or exit the vehicle.

The Commission agreed to activate the Greening West Hollywood Committee to assist staff in the implementation of the Eastside Parkway Beautification Program.

Commissioner Dolan commented on the Pilot program and expressed that he would like the program to be available and promoted to the public at large.

ACTION: Receive and file.

9. UNFINISHED BUSINESS: None.

10. PUBLIC COMMENT: None.

11. ITEMS FROM STAFF

Facilities and Field Services Manager, Helen Collins, informed the Commission that she will be convening the Memorial Committee to review plaque applications and bring back a recommendation to the Commission. She informed the Commission that Christina Sarkees, Senior Project Management Supervisor, will be providing an update on the West Hollywood Park Project at the next Commission meeting.

12. ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS

Commissioner Block spoke about ways to build community outreach to inform the public of the Public Facilities the City of West Hollywood has. He also inquired if the City could have a "Green" Award in an effort to engage the public and promote public participation.

Commissioner Issacs shared that she is happy to be part of the Public Facilities Commission.


Commissioner Dolan asked the Commission to hold a special place in their heart and send healing thoughts and prayers for an important member of the Community, Ruth Williams.


Commissioner Rodriguez thanked Chair Torres for a nice meeting. He welcomed Commissioner Isaacs.

Vice Chair Millan thanked Chair Torres for a nice meeting. He also thanked staff for making the Commission feel comfortable during the off-site Commission meetings that were held at Plummer Park. He welcomed Commissioner Isaacs. He expressed that he would like to see more members of the public at the Public Facilities Commission meetings. He mentioned the vacancy in the Heritage Tree Standing Committee and requested to agendaize it to fill the vacancy.

Chair Torres welcomed Commissioner Isaacs. She invited everyone to attend a homeless shelter fundraising event taking place at Hamburger Mary's on August 15th.

13. ADJOURNMENT – The meeting adjourned at 8:16 p.m. to the next meeting of the Public Facilities Commission scheduled for September 12, 2018 at City Hall – 8300 Santa Monica Blvd., West Hollywood, CA 90069.


Debbie Gonzalez, Recording Secretary


Noemi Torres, Chair