

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
SPECIAL MEETING MINUTES
WEDNESDAY, JUNE 13, 2018**

1. **CALL TO ORDER:** Chair Rodriguez called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Chair Rodriguez, Vice Chair Dolan, Commissioner Millan, Commissioner Torres and Commissioner Sunnanon

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services Manager, Kevin Trudeau, Facility Maintenance Superintendent, and Debbie Gonzalez, Administrative Coordinator

B. PLEDGE OF ALLEGIANCE:

2. **OATH OF OFFICE**

The Oath of Office was administered to Larry Block, appointed by Mayor Pro Tempore D'Amico for a term ending May 31, 2020.

The Oath of Office was administered by John Altschul.

3. **APPROVAL OF AGENDA**

ACTION: Approve the June 13, 2018 Agenda.

Motion by Commissioner Torres, seconded by Commissioner Millan and approved unanimously.

4. **APPROVAL OF MINUTES**

ACTION: Approve the meeting minutes dated May 9, 2018.

Motion by Chair Rodriguez, seconded by Commissioner Torres and approved unanimously.

5. **PUBLIC COMMENTS**

RICHARD MAGGIO, WEST HOLLYWOOD: He suggested that there be a dog waste station installed on Detroit Street near Santa Monica Boulevard. He stated that 90 percent of the dogs exit The Domain WeHo on the Detroit street side.

STEVE MARTIN, WEST HOLLYWOOD: He congratulated Larry Block and spoke about Donna Saur and her work in the City of West Hollywood. He went on to speak about the office space and meeting space shortage at City Hall and suggested that the City use the space Aaron Brothers will be vacating.

PETE NICHOLSON, WEST HOLLYWOOD: He spoke about Southern California Edison installing new utility poles in 2020 and expressed concern with the current utility poles in the City. He suggested that the utility poles be installed on all of La Cienega Blvd., Holloway Dr., and Hancock Ave.

6. **CONSENT CALENDAR– None.**

7. **PUBLIC HEARINGS– None.**

8. **NEW BUSINESS.**

A. WeHo Smart City Presentation

SUBJECT: The Public Facilities Commission received a presentation on the WeHo Smart City Strategic Plan.

PUBLIC COMMENT: None.

Commissioner Millan inquired about the IOT and asked if a platform has been selected. Staff replied that a platform has not been selected but they are working on selecting one and using the current infrastructure as well.

Commissioner Torres asked if the WeHo Smart City Strategic Plan will have an app or if there is a way that the plan information can be incorporated into the City's app. Staff stated that there is no app for the Smart City Plan, however, the information will be available on the City's website homepage.

Commissioner Sunnanon spoke about data transparency and recommended that the City inform the public of any benchmarking analysis that is done on projects such as the WeHo Smart City Strategic Plan.

Commissioner Block asked if other cities on the west side have deployed this type of program and also inquired if the public safety cameras are on a short-term or long-term lease. Staff stated that the City of West Hollywood is one of the first cities in California to have a Smart City Strategic Plan. Staff stated that there will be a short-term pilot program with multiple companies before entering a long-term contract for public safety cameras. Commissioner Block went on to inquire if the digital boards will have an emergency alert system. Staff stated

that the digital panels at bus shelters will display real-time information that could include emergency alerts.

Vice Chair Dolan inquired if there will be additions to the emergency capabilities such as having emergency call buttons at parks. Staff responded by saying that currently there are no plans for emergency buttons. Vice Chair Dolan also spoke about the public safety cameras and the footage that will be collected from them. He asked if West Hollywood citizens will have access to city services online. Staff stated that it is not part of the current plan but citizens will have the ability to access services online through the new City website that will be launching soon.

Chair Rodriguez inquired if the WeHo Smart City Strategic Plan is similar to the Info Map that the City currently has. Staff responded by saying that it will work similar to the Info Map.

ACTION: Receive and file.

B. WeHo Arts: The Plan

SUBJECT: The Commission received a presentation on the City of West Hollywood's community-based cultural plan, WeHo Arts.

PUBLIC COMMENT: None.

Commissioner Sunnanon inquired if there is a Sunset Clause built in the program and will the plan be revisited in the next 10 years. Staff stated that there is not a Sunset clause built in the program.

Commissioner Torres asked if the Art to Us workshop will be present in the upcoming National Night Out. She also inquired if neighborhoods could host an Art to Us workshop. Staff expressed interest in being present at the upcoming National Night Out as well as the idea of neighborhoods hosting Art to Us workshops.

Commissioner Millan thanked Staff for the presentation.

Commissioner Block inquired about the Artist registry and if it is open to artists outside of the City of West Hollywood. Staff stated that there are currently 50 artists on the registry and that there are two artist databases, one for artists only in the City of West Hollywood and one open to artists outside of the City. Commissioner Block also asked if the utility box art is part of the WeHo Arts program. Staff stated that it is not part of the program but artists can apply to paint a mural on a utility box and go through the open proposal process. Commissioner Block went on to speak about the Art Fair and the availability of public facilities for art programs.

Vice Chair Dolan spoke about the possibility of reestablishing the interior of Hart House to use as art space. He also suggested using the courtyard at City Hall that is behind the Automated Parking Garage. He went on to speak about the positive impact art has on the community and the City.

ACTION: Receive and file.

C. Community Garden Program

SUBJECT: The Commission received a presentation of the City's Community Garden Program as approved by the City Council.

PUBLIC COMMENT: None.

Vice Chair inquired about the Edible Parkways program and if it is still active. Staff stated that the Edible Parkway program is still active.

Commissioner Sunnanon thanked staff for the presentation. He inquired about having gardens in open spaces that are city owned such as parks.

ACTION: Receive and file.

D. Election of Chair and Vice-Chair at July Meeting

SUBJECT: The Commission received an overview of the process for the election of a new Chair and Vice Chair.

PUBLIC COMMENT: None.

Commissioner Block asked what would happen in the case that there was a tie vote. Staff will get clarification with the City Clerk.

ACTION: Receive and file.

9. UNFINISHED BUSINESS: None.

10. PUBLIC COMMENT:

VICTOR OMELCZENKO, WEST HOLLYWOOD: He spoke about the Community Garden program and the difficulty in maintaining it. He encouraged the Commission to attend and speak at the next City Council meeting on items that will have an impact on Public Facilities funding for the upcoming 2 year budget.

11. ITEMS FROM STAFF

Facilities and Field Services Manager, Helen Collins, updated the Commission about the West Hollywood Dog Parks, specifically about the artificial turf heating up due to the summer heat.

12. ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS

Commissioner Block thanked the Commission for the warm welcome to the Public Facilities Commission.

Commissioner Millan thanked staff and members of community for comments. He asked that the Greening West Hollywood Committee meet to explore ways of adding additional greenspace in the City.

Commissioner Torres welcomed Commissioner Block.

Commissioner Sunnanon recognized former Commissioner, Chris Bowen and wished him well in the Transportation Commission. He welcomed Commissioner Block and also acknowledged Donna Saur. He went on to speak about the One Another art installation near the Laurel House and shared that the community has expressed their appreciation for the art piece. He also shared that the community is very happy with the West Hollywood Dog Parks. He expressed that he enjoys having the Public Facilities Commission meetings on the east side.

Vice Chair Dolan welcomed Commissioner Block.

- 13. ADJOURNMENT** – The meeting adjourned at 8:50p.m. to the next meeting of the Public Facilities Commission scheduled for July 11, 2018 at Plummer Park – Community Meeting Room 1 & 2, 7377 Santa Monica Blvd., West Hollywood, CA 90046.



Debbie Gonzalez, Recording Secretary



Manny Rodriguez, Chair