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**WEST HOLLYWOOD  
PLANNING COMMISSION  
AMENDED AGENDA  
Thursday, August 16, 2018**

**Regular Meeting at 6:30 PM  
West Hollywood Park Public Meeting Room – Council Chambers  
625 N. San Vicente Boulevard. West Hollywood. California**

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To comply with the American with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for checkout at the meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call, or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 1-323-GO-METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net)

Written materials distributed to the Planning Commission within 72 hours of the Planning Commission meeting are available for public inspection immediately upon distribution in the Planning and Development Services Department at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Planning Commission meeting at the staff liaison's table.

This agenda was posted at: City Hall, the Planning and Development Services Department Public Counter, West Hollywood Library on San Vicente Boulevard, Plummer Park, and the West Hollywood Sheriff's Station.

**NOTE:** Any agenda item which has not been initiated by 10:30 P.M. may be continued to a subsequent Planning Commission Agenda.

Reminder: please speak clearly into microphones and turn off all cellular phones and pagers.

For additional information on any item listed below, please contact David J. DeGrazia, Current and Historic Preservation Planning Manager at (323) 848-6844 or Bianca Siegl, Long Range and Mobility Planning Manager at (323) 848-6853.

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

*I pledge Allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with Liberty and Justice for all.*

**3. ROLL CALL**

**4. APPROVAL OF THE AGENDA**

*SUBJECT: The Planning Commission is requested to approve the Agenda.*  
**RECOMMENDATION:** Approve the Agenda of Thursday, August 16, 2018.

**5. APPROVAL OF MINUTES**

*SUBJECT: The Planning Commission is requested to approve the minutes of prior Planning Commission meetings.*

**RECOMMENDATION:** Approve the draft minutes of:

**A. August 2, 2018**

**6. PUBLIC COMMENT**

This time, limited to a maximum of twenty (20) minutes, has been set aside for the public to address the Planning Commission on any item that is not set for public hearing or any item that is not on tonight's agenda. In accordance with the Brown Act, public comment relating to business not appearing on the agenda cannot be acted upon or discussed by the Commission during the meeting, but may be referred to staff for report on a future agenda, ordered received and filed, or referred to the proper department for administrative resolution. Staff requests that all persons wishing to address the Commission fill out a Speaker's Slip and give it to the Commission Secretary prior to speaking. The Commission requests that when you begin speaking you state your name and the name of the city where you reside. Individuals may address the Commission for up to three (3) minutes each, unless the Commission determines a different time limit.

**7. DIRECTOR'S REPORT**

**8. ITEMS FROM COMMISSIONERS**

**9. CONSENT CALENDAR.**

**A. ZONE TEXT AMENDMENT**

**TOP FLOOR SETBACKS IN R3C AND R4B DISTRICTS:**

*SUBJECT: The Planning Commission directed staff to return with a resolution denying a zone text amendment to establish a setback on the top floor of new structures within the R3-C and R4-B zone districts, West Hollywood, California.*

**Recommendation:** 1) Adopt draft Resolution No. PC 18-1278 recommending the City Council deny a zone text amendment to Section §19.06.040, Residential Zone Districts General Development Standards, West Hollywood, California.

**B. ZONE TEXT AMENDMENT**

**PROJECTS SPANNING COMMERCIAL & RESIDENTIAL DISTRICTS:**

*SUBJECT: The Planning Commission directed staff to return with a resolution amending a zone text amendment regarding standards for projects spanning commercial and residential districts, West Hollywood, California.*

**Recommendation:** 1) Adopt draft Resolution No. PC 18-1277 recommending to the City Council approval of a zone text amendment; amending Title 19, West Hollywood Zoning Ordinance, West Hollywood, California.

**10. PUBLIC HEARINGS.**

**A. 938 N. GENESEE AVENUE:**

*SUBJECT: The Planning Commission will hold a public hearing to consider a request to subdivide a five-unit residential building into a common interest development, for the property located at 938 N. Genesee Avenue, West Hollywood, California.*

**Applicant:** 938 Genesee, LLC (Margaret Taylor)

**Planner:** Antonio Castillo, Associate Planner

**Recommendation:** 1) Approve the application; 2) Adopt draft Resolution No. PC 18-1279 approving a tentative tract map (Major Land Division No.

76047); for the property located at 938 N. Genesee Avenue, West Hollywood, California.

**B. 943-945 N. STANLEY AVENUE:**

*SUBJECT: The Planning Commission will hold a public hearing to consider a request to subdivide a five-unit residential building into a common interest development, for the property located at 943-945 N. Stanley Avenue, West Hollywood, California.*

**Applicant:** Margaret Taylor, Apex LA  
**Planner:** Nora Flynn, Planning Intern

**Recommendation:** 1) Approve the application; 2) Adopt draft Resolution No. PC 18-1280 approving a tentative tract map (Major Land Division No. 76046); for the property located at 943-945 N. Stanley Avenue, West Hollywood, California.

**C. ZONE TEXT AMENDMENT**

**OUTDOOR COMMERCIAL USES ABOVE THE GROUND FLOOR:**

*SUBJECT: The Planning Commission will hold a public hearing to consider a zone text amendment regarding regulating outdoor commercial uses above the ground floor, citywide, West Hollywood, California.*

**Applicant:** City of West Hollywood  
**Planner:** Jerry Hittleman, Senior Contract Planner

**Recommendation:** 1) Adopt draft Resolution No. PC 18-1283 recommending to the City Council approval of a zone text amendment to require administrative permit approval for all new or expanded outdoor dining areas or similar outdoor commercial uses above the ground floor of a structure, citywide, West Hollywood, California.

11. **NEW BUSINESS.** None.

12. **UNFINISHED BUSINESS.**

**A. 8715 MELROSE AVENUE:**

*SUBJECT: The Planning Commission will receive a six month review of existing Catch Restaurant, located at 8715 Melrose Avenue, West Hollywood, California.*

**Recommendation:** 1) Receive and file.

13. **EXCLUDED CONSENT CALENDAR.**

14. **ITEMS FROM STAFF**

**A. Planning Manager's Update.**

**15. PUBLIC COMMENT**

This time has been set aside for members of the public who were unable to address the Commission during the twenty minute public comment period provided in Agenda Item No. 6. The same rules set forth under Agenda Item No. 6 apply.

**16. ITEMS FROM COMMISSIONERS**

**17. ADJOURNMENT.** The Planning Commission will adjourn to a regularly scheduled meeting on **Thursday, September 6, 2018** beginning at 6:30 P.M. until completion at West Hollywood Park Public Meeting Room – Council Chambers, 625 N. San Vicente Boulevard, West Hollywood, California.

AFFIDAVIT OF POSTING

State of California     )  
County of Los Angeles     )  
City of West Hollywood     )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: August 9, 2018  
Signature: [Handwritten Signature]

UPCOMING MEETING SCHEDULE 2018				
Date	Day	Time	Meeting Type	Location
September 6	Thursday	6:30 PM	Regular Meeting	Council Chambers
September 20	Thursday	6:30 PM	Regular Meeting	Council Chambers
October 4	Thursday	6:30 PM	Regular Meeting	Council Chambers
October 18	Thursday	6:30 PM	Regular Meeting	Council Chambers

## PLANNING COMMISSION MEMBERS

*To contact Planning Commissioners, please forward your request to:  
David Gillig, Planning Commission Secretary at dgillig@weho.org*

**Stacey Jones, Chair**  
**Rogério Carneiro, Vice-Chair**

David Aghaei, Commissioner  
John Altschul, Commissioner  
Adam G. Bass, Commissioner  
Sue Buckner, Commissioner  
Lynn Hoopingarner, Commissioner

### STAFF

John Keho, AICP, Interim Director, Planning & Development Services Department  
David DeGrazia, Current and Historic Preservation Planning Manager (CHPP)  
Bianca Siegl, Long Range and Mobility Planning Manager (LRMP)  
Lauren Langer, Acting Assistant City Attorney  
David Gillig, Commission Secretary

City of West Hollywood, Planning & Development Services Department  
8300 Santa Monica Boulevard, West Hollywood, CA 90069-4314  
323.848.6475 (main) Δ 323.848.6569 (fax)

## **AGENDA POLICIES**

*The Planning Commission considers a range of requests for development permits, appeals, and planning policy matters, and conducts public hearings on many of its agenda items. Due to the number, complexity and public interest associated with many agenda items, meetings of the Planning Commission are generally lengthy. The Planning Commission makes every effort to proceed as expeditiously as possible; your patience and understanding is appreciated.*

**REQUEST TO SPEAK** on an item must be submitted on a Speakers Request Form and submitted to the Planning Commission Secretary. All requests to address the Planning Commission on Public Hearings items must be submitted prior to the Planning Commission's consideration of the item.

**CONSENT CALENDAR** items will be acted upon by the Planning Commission at one time without discussion, unless a Planning Commissioner pulls a specific item for discussion.

**PUBLIC HEARINGS PROCEDURES** on each Public Hearing item include presentation of a staff report; Planning Commission questions of staff; a ten (10) minute presentation by the project applicant or applicant's representative or team, if any; Planning Commission questions of the applicant; three (3) minutes for each member of the public wishing to speak to the item; five (5) minutes for the project applicant to respond to the public or clarify issues raised by the public; Planning Commission deliberations and decisions. In order to facilitate a fair and proper hearing the Chair or Commission may lengthen or shorten the time allotted per speaker on a particular agenda item based on the number of persons in attendance wishing to speak or the complexity of the matter under consideration.

**PRESENTATIONS BY MEMBERS OF THE PUBLIC** should begin with the speaker stating his or her name and city of residence, followed by a statement regarding the item under consideration. Please speak to the Planning Commission as a whole.

**PROFESSIONALS APPEARING BEFORE THE PLANNING COMMISSION** should clearly identify their status, such as "attorney", "paralegal", "architect", "designer", or "landscape architect". Instances of misrepresentation of professional status may be referred to the City Attorney for possible prosecution.

**LETTERS OR WRITTEN MATERIALS** regarding agenda items may be submitted to the City Planning Division staff prior to or at the Planning Commission meeting; written materials submitted at least eight (8) days in advance of the meeting will be included in the Planning Commission's meeting packet. Materials submitted after the deadline may be difficult for the Planning Commission to adequately review.

**ASSIGNING OF TIME** is not permitted.

**ACTION OF THE PLANNING COMMISSION** on most matters occurs with the affirmative votes of at least four (4) Planning Commissioners.

### **APPEAL PROCEDURES**

Any final determination by the Planning Commission may be appealed, and such appeal must be filed within ten (10) calendar days after the Planning Commission action. This appeal shall be made in written form to the City Clerk's Office, accompanied by an appeal fee or required number of signatures.

The City Clerk, upon filing of said appeal, will set petition for a public hearing before the City of West Hollywood's City Council at the earliest date.

If you challenge any City of West Hollywood decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on this agenda, or in a written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

The current Planning Commission Agenda and Staff Reports  
are available on-line and are tablet supported

[www.weho.org](http://www.weho.org)