

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
WEDNESDAY, MARCH 14, 2018**

1. **CALL TO ORDER:** Chair Rodriguez called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Chair Rodriguez, Vice Chair Dolan, Commissioner Bowen, Commissioner Torres, Commissioner Sunnanon and Commissioner Millan (joined the meeting at 6:43 p.m.)

ABSENT: Commissioner Saur

ALSO PRESENT: Helen Collins, Facilities and Field Services Manager, and Debbie Gonzalez, Administrative Coordinator

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA**

ACTION: Approve the March 14, 2018 Agenda.

Motion by Chair Rodriguez, seconded by Vice Chair Dolan and approved unanimously.

3. **APPROVAL OF MINUTES**

ACTION: Approve the meeting minutes dated February 14, 2018.

Motion by Commissioner Bowen, seconded by Vice Chair Dolan and approved unanimously.

4. **PUBLIC COMMENTS**

SHEILA KADISHA, WEST HOLLYWOOD: Read a letter addressed to the Public Facilities Commission from the West Hollywood West Residents Association expressing concern with a new development near the West Hollywood Park.

5. **CONSENT CALENDAR– None.**

6. **PUBLIC HEARINGS– None.**

7. **UNFINISHED BUSINESS- None.**

8. **NEW BUSINESS.**

A. West Hollywood Park Off-Leash Dog Parks

SUBJECT: The Public Facilities Commission received a presentation on the comments and feedback regarding the operations of the West Hollywood Dog Parks including Special Event Closures.

PUBLIC COMMENT:

DAVID WARREN, WEST HOLLYWOOD: Letter submitted via email. Received and filed.

Commissioner Sunnanon spoke against having too many restrictions and excessive signage at the Dog Parks. He spoke in regard to the fence height and suggested a V shaped fence to deter dogs from jumping over the fence.

Commissioner Torres asked for clarification on the location of the cobble stones that replaced the plants. She also requested that the Commission receive a notification prior to Special Events to assist with disseminating closure dates to residents.

Commissioner Millan inquired about possibly having an online platform where people can post comments and concerns and also retrieve information about the Dog Parks.

Commissioner Bowen inquired about possibly setting up an email list for Dog Park notifications in an effort to get the community involved.

Vice Chair Dolan spoke about the safety of children and dogs in the Dog Parks. He spoke about the gap between the fence and the bench and suggested closing it off using wood boards rather than plants or foliage to avoid dogs from getting hurt or stuck.

Chair Rodriguez spoke in favor of the current height of the fence at the Dog Park. However, he did express concern with the bench that is next to the fence making it easy for dogs to jump over. He spoke about closures during special events and encouraged the City to look into options that will allow the Dog Park to remain open during special events.

ACTION: Receive and file.

B. Arbor Day Celebration

SUBJECT: The Public Facilities Commission will select a date and location for the Annual Arbor Day Celebration event.

ACTION: A motion was made to have the Arbor Day Celebration on April 21, 2018 at Plummer Park by Commissioner Torres, seconded by Vice Chair Dolan:

Roll Call Vote:

Commissioner Millan – Yes

Commissioner Torres – Yes

Commissioner Sunnanon – Yes

Commissioner Bowen – Yes

Vice Chair Dolan – Yes

Chair Rodriguez – Yes

9. PUBLIC COMMENT: None.

10. ITEMS FROM STAFF

Facilities and Field Services Manager, Helen Collins, spoke about an item that will be in the next City Council meeting regarding the lease of Hart Park. She also spoke about the temporary relocation of the Public Facilities Commission meeting for April and May to be held at Plummer Park due to the lobby renovations. She provided a brief description of the work that will be done during the lobby renovations. She also provided an update on the availability of free WiFi in the parks. She went on to speak about Laurel Park and the forthcoming plans for the historical structure. She spoke about a committee that will be addressing safety items throughout the City and the parks and provided information about upgrades being made at Plummer Park.

11. ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS

Commissioner Millan inquired about the acreage per thousand at Hart Park. He requested that the Commission receive a briefing on the location of the parklets in the City. He went on to inquire about the possibility of a study group in the City to set goals and look at park acquisition guidelines.

Commissioner Torres invited everyone to attend the 25th Anniversary of the Women's Advisory Board.

Commission Sunnanon congratulated Helen Collins on her promotion to Manager. He invited the Commission to volunteer and support an event that Women's Advisory Board and the Public Safety Commission is co-hosting on April 15 at Yogurt Stop. He expressed interest in reducing our carbon footprint by having any future presentations e-mailed to the Commissioners prior to the Commission meeting rather than having it printed.

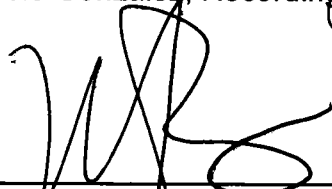
Vice Chair Dolan congratulated Helen Collins on her promotion. He inquired about the Heritage Tree AD Hoc Committee previously discussed at the last Public Facilities Commission meeting and asked for an update on where that stands.

Chair Rodriguez congratulated Helen on her promotion. He requested an update on the Santa Monica median project. He inquired about a Council item that pertains to Green Building strategic plan for City facilities and asked if the Commission would have any involvement.

12. **ADJOURNMENT** – The meeting adjourned at 8:28p.m. in memory of Carmen Gloria Duran and Stephen Hawking to the next meeting of the Public Facilities Commission scheduled for April 11, 2018 at Plummer Park – Community Meeting Room 1 & 2, 7377 Santa Monica Blvd., West Hollywood, CA 90046.



Debbie Gonzalez, Recording Secretary



Manny Rodriguez, Chair