

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
SPECIAL MEETING MINUTES
WEDNESDAY, January 10, 2018**

1. **CALL TO ORDER:** Chair Rodriguez called the meeting to order at 6:32 p.m.

A. ROLL CALL:

PRESENT: Chair Rodriguez, Vice Chair Dolan, Commissioner Bowen, Commissioner Millan, and Commissioner Torres.

ABSENT: Commissioner Saur and Commissioner Sunnanon.

ALSO PRESENT: Helen Collins, Senior Administrative Analyst, Christina Sarkees, Sr. Project Management Supervisor, Scott Smith, Urban Forest & Landscape Maintenance Supervisor, and Debbie Gonzalez, Administrative Coordinator

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA**

ACTION: Approve the January 10, 2018 Agenda.

Motion by Commissioner Bowen, seconded by Vice Chair Dolan and approved unanimously.

3. **APPROVAL OF MINUTES**

ACTION: Approve the meeting minutes dated December 13, 2017.

Motion by Vice Chair Dolan, seconded by Commissioner Torres and approved unanimously.

4. **PUBLIC COMMENTS – None.**

5. **CONSENT CALENDAR– None.**

6. **PUBLIC HEARINGS– None.**

7. UNFINISHED BUSINESS.

A. Urban Forest Management Plan – Issues and Needs

SUBJECT: The Public Facilities Commission received a presentation on the Issues and Needs of the City's Urban Forest Management Plan and the proposed Goals and Objectives to address them.

PUBLIC COMMENT: None.

Commissioner Millan asked if the Consultant's planting program 2025 forecast is in line with the City's 2050 plan. Staff responded by saying that it will be incorporated into the City's Vision 2050 Strategic Plan. He also inquired about what the neighboring cities goals and objectives are in relation to urban forest management.

Commissioner Torres asked if there is a specific goal that takes priority or if they are executed by season. She also mentioned that deceased trees are being used as art in Mexico and inquired if any neighboring cities are also doing this.

Commissioner Bowen inquired about diversity and age of the City's tree inventory.

Vice Chair Dolan asked if the proposed plan also includes the ground cover or foliage around the trees. He also asked if there has been an evaluation of tree species on residential streets.

Chair Rodriguez spoke about the importance of mixing up trees of different ages and species on the streets. He went on to speak in regard to the importance of considering the infrastructure when determining tree location. He also expressed concern with the idea of trees not getting trimmed for more than 3 years.

ACTION:

Provide a recommendation to the City Council to include the Issues and Needs section as part of the Urban Forest Management Plan, amended to include a goal 9 specific to pursuing Public Private Partnerships as appropriate, when adopted by the City.

Motion by Commissioner Millan, seconded by Vice Chair Dolan:

Roll Call Vote:

Commissioner Torres – Yes

Commissioner Millan – Yes

Commissioner Bowen – Yes

Vice Chair Dolan – Yes

Chair Rodriguez – Yes

8. **PUBLIC COMMENT:**

ELENA GOLDENBERG, WEST HOLLYWOOD: Spoke in regard to the 2 new Dog Parks in West Hollywood Park and congratulated the City. She spoke about the native tree Desert Museum Palo Verde and suggested planting these trees in the City.

9. **NEW BUSINESS:**

A. **West Hollywood Master Plan Phase II Project - Update.**

SUBJECT: The Commission received a presentation on the progress of the West Hollywood Park Master Plan Phase II Project.

PUBLIC COMMENT: None.

Chair Rodriguez spoke about the West Hollywood Dog Parks portion of the project and invited everyone to attend the Ribbon Cutting event taking place Saturday, January 13, 2018 at 10a.m. in the West Hollywood Park.

ACTION: Received and Filed.

Unanimously approved.

10. **ITEMS FROM STAFF**

Senior Administrative Analyst, Helen Collins, reminded everyone about the West Hollywood Dog Park Ribbon Cutting event on Saturday, January 13, 2018 at 10a.m.


11. **ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS**

Commissioner Millan thanked staff, consultants and the members of the public for their comments. He asked if there is a plan in place to provide access to WiFi in public spaces such as West Hollywood Park, Plummer Park, and other public spaces. Staff will bring up the request to the IT Department.

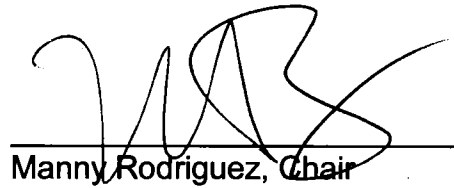
Vice Chair Dolan spoke about an item on the Tuesday January 16, 2018 City Council Agenda regarding the potential loss of a parking space due to the Coast Playhouse and Plummer Park redevelopment project.

Chair Rodriguez encouraged everyone to pick-up a copy of the West Hollywood magazine as it includes stories of the different West Hollywood neighborhoods, including the neighborhoods of 3 members of the Commission. He also wished Commissioner Saur a happy birthday.

12. **ADJOURNMENT** – The meeting adjourned at 7:50p.m., to the next meeting of the Public Facilities Commission scheduled for February 14, 2018 at West Hollywood – City Hall, 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Debbie Gonzalez, Recording Secretary



Manny Rodriguez, Chair