

**MINUTES  
HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD**

**NOVEMBER 14, 2017  
6:00 PM**

**FIRST FLOOR COMMUNITY CONFERENCE ROOM  
8300 SANTA MONICA BLVD  
WEST HOLLYWOOD, CA 90069**

**1. CALL TO ORDER** – Chair Barbara Meltzer called the meeting to order at 6:02 pm.

**A. PLEDGE OF ALLEGIANCE** – Aaron Celious led the Pledge of Allegiance.

**B. ROLL CALL** –

**PRESENT:** Sam Borelli, Nate Clark, Steven L. Davis, Barbara Meltzer, Jimmy Palmieri, Patrick Shandrick.

**ABSENT:** Elizabeth Anderson.

**ALSO PRESENT:** David Giugni, Acting Director of Human Services and Rent Stabilization; Peter Noonan, Rent Stabilization and Housing Manager; Derek Murray and Jeff Book.

**C. APPROVAL OF AGENDA**

**ACTION:** Approve the Agenda for November 14, 2017. Motion by Commissioner Davis, seconded by Commissioner Clark, and approved.

**D. APPROVAL OF MINUTES**

The name of the person who led the Pledge of Allegiance (Tim Harter) had been added to the October 10, 2017, minutes. **ACTION:** Approve the minutes of the October 10, 2017, meeting. Motion by Commissioner Davis, seconded by Commissioner Palmieri, and approved.

**E. PUBLIC COMMENT**

There was no public comment.

**2. CONSENT CALENDAR**

**ACTION:** Approve the Consent Calendar as presented. The motion by Commissioner Borelli, seconded by Commissioner Palmieri, was approved, with Commissioner Davis voting no.

**2.A. HUMAN SERVICES COMMISSION PRIORITY ISSUES**

**SUBJECT:** *The Human Services Commission will receive an update on seven identified priority issues.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**3. UNFINISHED BUSINESS**

**3.A. HIV ZERO YEAR ONE EVALUATION REPORT**

*Subject: The Human Services Commission will receive and discuss the HIV Zero Initiative Year One Evaluation Report.*

Aaron Celious, Ph.D., the City's consultant for HIV Zero, said they are more than three-fourths finished with collecting data. He reviewed the draft data collected so far, with regard to the goals of HIV Zero, and indicators of progress. He said 222 surveys on stigma have been completed in the West Hollywood community.

Commissioners discussed reaching younger respondents; expressed concern about a decline in Linkage To Care numbers prior to the start of the HIV Zero project; and the importance of doctors and patients being comfortable discussing not only sexual health but sexual behavior. This report will proceed to the City Council around the time of World AIDS Day.

**4. NEW BUSINESS**

**4.A. RENT STABILIZATION ANNUAL REPORT**

*Subject: The Human Services Commission will receive the 2016 Annual Report of Rent Stabilization and Housing.*

Peter Noonan, Rent Stabilization and Housing Manager, presented the 2016 Housing Report. He reviewed affordable housing efforts, rules on rents in the city, and rules for new developments. He highlighted the City's efforts in inclusionary housing.

Commissioners discussed seismic retrofitting; difficulties and opportunities regarding the Ellis Act; new inclusionary housing units that are anticipated; and the basis of in-lieu fees in the square footage of each new building.

**4.B. HUMAN SERVICES COMMISSION WORKPLAN CALENDAR**

*Subject: The Human Services Commission will receive and discuss the 2018 Work-Plan Calendar.*

David Giugni presented the draft workplan calendar, identifying anticipated agenda items on a month-by-month basis through December 2018. The year will see the beginning of the Community Study process, which will gather information for the Social Services funding cycle beginning in 2019.

Commissioner Clark said he would like the Commission to address the City's interaction with the Los Angeles Unified School District, and finding out how the community believes this can be improved. He said this could possibly be addressed by an ad hoc committee of this Commission, or by formation of a new advisory board. Commissioner Davis agreed about

addressing education.

As possible items for upcoming meetings, Commissioners discussed moving toward substance abuse prevention in addition to substance abuse treatment; an in-depth look at mental health issues; appearances by agencies with issues identified in year-end reports; the number of transit-related reports; a professional presentation on how to identify family caregivers; community education on how to identify and help people who are wandering; and asking the City to use the term Older Adult instead of Senior.

**5. EXCLUDED CONSENT**

There were no Excluded Consent items.

**6. ELECTION OF OFFICERS**

The floor was opened for nominations for Chair to serve until November 2018. Commissioner Davis nominated Commissioner Shandrick, with seconds by Commissioners Borelli and Clark. There were no other nominations. Commissioner Meltzer moved to close nominations and declare Commissioner Shandrick elected. This was seconded by Davis and unanimously approved.

The floor was opened for nominations for Vice Chair to serve until November 2018. Commissioner Davis nominated Commissioner Borelli, with a second by Commissioner Meltzer. There were no other nominations. Commissioner Meltzer moved to close nominations and declare Commissioner Borelli elected. This was seconded by Commissioner Clark and unanimously approved.

**7. ITEMS FROM STAFF**

Staff presented information on DUI arrests during the existence of the PickUp Line, and the perks card that riders receive; the Sunset Boulevard shuttle project; progress in awarding agency development funds; plans for releasing Social Services-related videos; and the World AIDS Day event to be held at 7 pm on December 1 in Council Chambers.

**8. PUBLIC COMMENT**

There was no public comment.

**9. ITEMS FROM COMMISSIONERS/BOARD MEMBERS**

Commissioners thanked Commissioner Meltzer for her year of service as chair, and congratulated Commissioners Shandrick and Borelli as the incoming officers. Commissioner Davis thanked the City for the Steven L. Davis street sign he received at the recent Congress of Boards and Commissions. Commissioner Borelli spoke about the retirement event for Elizabeth Savage. Commissioner Shandrick spoke about the need to keep Hepatitis A on the radar, and about the recent seminar on dementia.

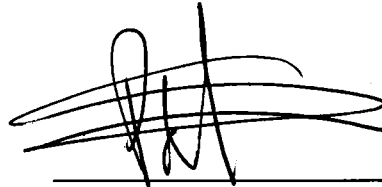
Commissioner Meltzer read a letter of appreciation to the Commission from Yola Doré. Commissioner Meltzer recently gave a presentation to the Women's Advisory Board on caregiving and women's issues. She appreciated the West Hollywood Community Housing Corporation's tour of their projects. She spoke about the dementia program, thanked the Commission for a good year as chair, and congratulated the new officers.

**10. ADJOURNMENT**

On a motion by Commissioner Borelli, seconded by Commissioner Davis, and unanimously approved, the Human Services Commission adjourned at 7:56 pm to its next regular meeting, which is at 6 pm, Tuesday, December 12, 2017, in the First Floor Community Conference Room at West Hollywood City Hall, 8300 Santa Monica Boulevard, West Hollywood 90069.

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APPROVED BY A MOTION OF THE HUMAN SERVICES COMMISSION ON THE  
12TH DAY OF DECEMBER 2017.



Chair

Attest:



Secretary