

**CITY OF WEST HOLLYWOOD WOMEN'S ADVISORY BOARD
SPECIAL MEETING
AGENDA**

THURSDAY, December 14, 2017 at 6:00 PM

Plummer Park
Plummer Park Community Center, Rooms 5 & 6
7377 Santa Monica Blvd
West Hollywood, CA 90046.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Economic Development Department at (323) 848-6413 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g. transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours in advance. For information on public transportation, call 323. GO. METRO (323) 466-3876) or go to www.metro.net.

Written materials distributed to the Women's Advisory Board within 72 hours of the Women's Advisory Board meeting are available for public inspection immediately upon distribution at the West Hollywood Department of Economic Development at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Women's Advisory Board meeting at the staff liaison table.

I. CALL TO ORDER:

A. Roll Call

II. APPROVAL OF THE MINUTES:

Meeting of November 16, 2017.

III. ITEMS FROM THE PUBLIC:

Members of the public are invited to address the Board on any subject for 3 minutes.

IV. NEW BUSINESS:

No Items.

V. UNFINISHED BUSINESS:

A. 25th Anniversary of the Women's Advisory Board (5-10 min)

Board discussion and planning for the 25th anniversary of the Women's Advisory Board. Subcommittee Report.

RECOMMENDATION: Review and Discuss.

B. National Women's History Month Celebration 2018 (15- 20 min)

The Board will discuss programming plans for the City's annual celebration of National Women's History Month held during the month of March.

RECOMMENDATION: Review and Discuss.

VI. LEGISLATION & ADVOCACY:

No Items.

VII. BOARD AND COMMISSION LIAISON REPORTS: (5 -10 min)
Brief reports from board members who serve as liaisons to other city Boards and Commissions and other recognized bodies. Designation of new liaisons as needed.
Recommendation: Receive and file.

VIII. MONTHLY REPORTS TO CITY COUNCIL: (2 min)
The Board will designate a member to report back to the City Council each month.

IX. SUBCOMMITTEE AND LIAISON REPORTS: (10-15 min)
A. Feedback and updates regarding the following Board initiated and or/co-sponsored activities

1. Women In Film Speaker Series
2. Women's Safety Joint Subcommittee
3. WAB Club: Women And Books
4. Advocacy Training Project
5. I Remember Nicole Video Project
6. "Tea with Alice and Me" Premiere Performance
7. The Vagina Monologues
8. Roe v Wade@ 45 Event
9. I Am Jazz Community Reading
10. Channel Kindness Pop-up Event

Recommendation: Receive and File. Take action as needed.

X. ITEMS FROM THE PUBLIC:
Members of the public are invited to address the Board on any subject for 3 minutes.

XI. ITEMS FROM THE BOARD: (5 min)
Brief remarks from Advisory Board members.

XII. ITEMS FROM STAFF: (2 min)
Brief remarks from Staff

BREAK

XIII. BOARD RETREAT DISCUSSION SESSION (120 min)
The Board will segue to a retreat format.
A. Retreat Discussion focus:
1. Board procedures, processes and best practices
2. Board work plan review & implementation

XIV. ADJOURNMENT:
The Women's Advisory Board will adjourn to their next regularly scheduled meeting on Thursday, January 25, 2018 at West Hollywood City Hall, 1st Floor Conference Room located at 8300 Santa Monica Blvd, West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

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City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: December 11, 2017

Signature: [Handwritten Signature]