

**BUSINESS LICENSE COMMISSION  
CITY OF WEST HOLLYWOOD  
MINUTES  
TUESDAY, OCTOBER 3, 2017  
Plummer Park – Room 5 & 6  
7377 Santa Monica Boulevard, West Hollywood, CA 90069**

**7:00 PM – SPECIAL MEETING**

**1. CALL TO ORDER:** The special meeting was called to order at 7:09 PM by Chair Kay.

**A. PLEDGE OF ALLEGIANCE:** Commissioner Bridle led the Pledge of Allegiance.

**B. ROLL CALL**

PRESENT: Chair Kay  
Vice Chair Bridle  
Commissioner Kazakos  
Commissioner King  
Commissioner Lo  
Commissioner Zaden

ABSENT: Commissioner Anthony

ALSO PRESENT: City Attorney Lauren Langer, Code Compliance Supervisor Daniel Mick, Business License Officer Yessica Benitez, and Staff Liaison Anne Van Valkenburgh.

**2. APPROVAL OF AGENDA**

**ACTION:** Approve the Business License Commission Agenda of October 3, 2017. **Motion by Commissioner Kazakos, seconded by Commissioner Lo, and the agenda was unanimously approved.**

**3. APPROVAL OF MINUTES**

**ACTION:** Unanimously approved the Business License Commission minutes of Tuesday, September 6, 2017 as amended to reflect the correct titles of the Commissioners.

**4. PUBLIC COMMENT**

None.

**5. PUBLIC HEARINGS**

None.

**6. UNFINISHED BUSINESS**

None.

**7. NEW BUSINESS**

**7.A. THE BUSINESS LICENSE COMMISSION WILL CONSIDER AN AMENDMENT TO SECTIONS 5.08.010, BUSINESSES REQUIRED TO BE LICENSED, CHAPTER 5.70, MEDICAL MARIJUANA COLLECTIVES OF TITLE 5 BUSINESS LICENSES, REGULATIONS, AND PERMITS, ARTICLE 2 SPECIFIC BUSINESSES REGULATED, AND SECTION 19.90.020 DEFINITIONS OF SPECIALIZED TERMS AND PHRASES IN CHAPTER 19 OF TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO ADOPT NEW REGULATIONS ON CANNABIS USE IN THE CITY OF WEST HOLLYWOOD.**

**THE MUNICIPAL CODE AMENDMENTS ARE BEING PROCESSED CONCURRENTLY WITH CHANGES TO TITLE 19 OF WEST HOLLYWOOD MUNICIPAL CODE RELATED TO CHANGES TO THE ZONING ORDINANCE FOR CANNABIS RELATED BUSINESSES.**

Senior Contract Planner Jerry Hittleman provided background information as outlined in the staff report dated October 3, 2017.

**PUBLIC COMMENT**

LEON MOSTAVOY, LOS ANGELES, spoke regarding application process versus equality for minorities and LGBT people.

JASON BECK, WEST HOLLYWOOD, spoke regarding the compassionate program ending in 2019 and his concerns on this item.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke regarding concerns about public safety at consumption lounges.

JACKIE SUBECK, WEST HOLLYWOOD, spoke regarding her opposition to the two person requirement in the delivery service and expressed concerns about the cannabis ordinance procedure.

DANI SHAKER, CENTURY CITY, spoke about concerns regarding the cannabis application process, delivery service and the safety associated with pre-registered delivery service on a website.

TARA WELLS, WEST HOLLYWOOD, spoke regarding the delivery services, cash requirement, preregistering, and only be able to pay by credit card online.

**ACTION:** The Commission unanimously passed a motion to accept Staff's draft ordinance and made recommendations to the City Council with the following three changes:

1. To *delete* the prohibition on consumption of tobacco at consumption lounges (and allow on-site smoking of tobacco in consumption lounges).
2. To *delete* the requirement that the businesses maintain less than \$200 in cash overnight and do at least one backdrop per day.
3. To *add* a new requirements that delivery customers be preregistered with the business before receipt of a delivery.

**Motion by Commissioner Kay, seconded by Commissioner Zaden and approved unanimously.**

The BLC also *considered* and *rejected* the proposal to delete the requirement that delivery vehicles have two people in them while making deliveries. This was the fourth topic that was not part of the final motion recommending approval.

**7.B. CONSIDERATION OF A PROPOSED ORDINANCE OF THE CITY OF WEST HOLLYWOOD REQUIRING LICENSURE OF HOME SHARING BY ADDING CHAPTER 5.66 (HOME SHARING) TO TITLE 5 (BUSINESS LICENSES, REGULATIONS AND PERMITS) OF THE WEST HOLLYWOOD MUNICIPAL CODE; AND AMENDING SECTION 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED) TO INCLUDE "HOME SHARING".**

Code Compliance Supervisor Daniel Mick provided background information as outlined in the staff report dated October 3, 2017.

**PUBLIC COMMENT**

JOHN CHOI, LOS ANGELES, spoke about Airbnb business model.

BRAD KEISTLER, WEST HOLLYWOOD, spoke in favor of Home Sharing.

LOREN LEWIS, WEST HOLLYWOOD, spoke in favor of Home Sharing.

JOSEPH KANAAN, WEST HOLLYWOOD, spoke in favor of Home Sharing.

LALO TLASECA, WEST HOLLYWOOD, spoke in favor of Home Sharing.

JOHN F. KEITEL, WEST HOLLYWOOD, spoke in favor of Home Sharing.

ALI BAGHEHI, WEST HOLLYWOOD, spoke in favor of Home Sharing.

ANDY DERI, WEST HOLLYWOOD, spoke in favor of Home Sharing.

LENNY DENARO, WEST HOLLYWOOD, spoke in favor of Home Sharing.

CHAD BLOUIN, WEST HOLLYWOOD, spoke in opposition to Home Sharing.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke in favor of Home Sharing

GLENN GRITZNER, LOS ANGELES, spoke in favor of Home Sharing.

SVETLANA POMA, WEST HOLLYWOOD, spoke in favor of Home Sharing.

ANDREA, WEST HOLLYWOOD, spoke in favor of Home Sharing.

MANI, VAN NUYS, spoke in favor of Home Sharing.

**ACTION:** The Commission passed a motion to accept Staff's draft ordinance and recommended to the City of West Hollywood City Council the following three changes:

1. To obtain a written letter of approval for Home Sharing from the property owner or management company.
2. To obtain a written letter of approval for Home Sharing from the HOA per applicant.
3. Review the (90) days cap and consider a longer period for Home Sharing.

**Motion by Commissioner Kay, seconded by Commissioner Kazakos, and motion approved.**

- 7.C. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE REQUIREMENTS FOR A LICENSED MANAGER IN CHAPTER 5.04.050 (BUSINESS TAX CERTIFICATES AND BUSINESS LICENSES REQUIRED); CHAPTER 5.08.010 (BUSINESSES REQUIRED TO BE LICENSED); CHAPTER 5.08.040 (APPLICATIONS); CHAPTER 5.08.140 (BUSINESS LICENSE TRANSFERS AND CHANGES);**

CHAPTER 5.16.030 (OPERATING REQUIREMENTS); CHAPTER 5.36.020 (GENERAL REQUIREMENTS); CHAPTER 5.40.030 (OPERATING REQUIREMENTS); CHAPTER 5.44.030 (OPERATING REQUIREMENTS); CHAPTER 5.48.040 (OPERATING REQUIREMENTS); CHAPTER 5.52.030 (OPERATING REQUIREMENTS); CHAPTER 5.60.030 (MINIMUM CRITERIA FOR ISSUANCE OF A LICENSE); CHAPTER 5.72.050 (OPERATION REQUIREMENTS – MESSAGE PARLORS AND OFF-PREMISES MESSAGE BUSINESSES); CHAPTER 5.76.040 (OPERATING REQUIREMENTS); CHAPTER 5.96.030 (OPERATING REQUIREMENTS); AND CHAPTER 5.104.030 (OPERATING REQUIREMENTS).

Code Compliance Supervisor Daniel Mick provided background information as outlined in the staff report dated October 3, 2017. Mr. Mick answered questions from the Commission.

#### **PUBLIC COMMENT**

None.

**ACTION:** Approved draft ordinance. **Motion by Commissioner King, seconded by Commissioner Kay, and unanimously approved.**

#### **8. ITEMS FROM STAFF**

Business License Officer Benitez announced that according to the Commission's By-Laws the Commission meetings will begin at 6:00 PM. Commissioner Bridle asked if the By-Laws could be amended to have the Commission meetings to begin at 7PM.

City Clerk Quarker addressed the Commission about amending the Commission's By-Laws which are approved by City Council. She advised the Commission to direct Staff on a future agenda for the proposed amended Business License Commission By-Laws.

Commissioner Kay made a motion to address the Commission meeting times to be part of a future agenda.

#### **9. PUBLIC COMMENT**

None.

#### **10. ITEMS FROM COMMISSIONERS**

Commissioner Lo asked about where to change his email address.

Commissioner Kay asked about Official Parking passes for Commissioners.

Commissioner Kazakos inquired about the next Business License Commission Meeting.

Staff addressed the Commissioners questions and concerns

**11. ADJOURNMENT**

Commissioner Kay asked that the meeting be adjourned in the memory of the Las Vegas victims.

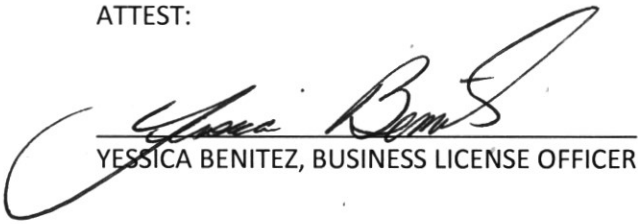
Meeting was adjourned at 10:37 PM.

APPROVED BY A MOTION OF THE BUSINESS LICENSE COMMISSION ON THIS 5th DAY OF December 2017.



STEVEN KAY, CHAIRPERSON

ATTEST:



YESSICA BENITEZ, BUSINESS LICENSE OFFICER

**NOTE: A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. (Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)**