

**MINUTES
BUSINESS LICENSE COMMISSION
CITY OF WEST HOLLYWOOD
September 6, 2017**

7:00 PM

**PLUMMER PARK, ROOMS 5 & 6
7377 SANTA MONICA BLVD
WEST HOLLYWOOD, CA 90046**

- 1. CALL TO ORDER:** Vice Chair Kay called the meeting to order at 7:00 PM.
- 2. PLEDGE OF ALLEGIANCE:** Keith Anthony led the Pledge of Allegiance.
- 3. ROLL CALL:**

PRESENT: Vice Chair Kay
Commissioner Bridle
Commissioner Anthony
Commissioner Kazakos
Commissioner King
Commissioner Lo
Commissioner Zaden

ALSO PRESENT: City Attorney, Lauren Langer, Code Compliance Manager, Jeff Aibel, Business License Officer, Yessica Benitez, and Staff Liaison, Anne Van Valkenburgh.

4. APPROVAL OF THE AGENDA:

ACTION: Approve the Business License Commission Agenda of Tuesday, September 6, 2017. **Motion by Commissioner Zaden, and seconded by Commissioner Kay. The agenda was unanimously approved.**

5. APPROVAL OF MINUTES:

ACTION: Approve the Business License Commission Minutes of Tuesday, September 6, 2016. **Moved by Commissioner Bridle, seconded by Commissioner Zaden, and approved with Commissioner Anthony abstaining.**

6. SPECIAL ITEMS:

A. Installation of New Business License Commissioner

ACTION: Yvonne Quarker, City Clerk, administered the oath of office to Keith Anthony, who has been appointed to the Commission. Commissioners congratulated Commissioner Anthony on his appointment.

B. Election of Chair and Vice Chair

ACTION: Business License Commission elected Steven Kay as Chair and Wesley Bridle as Vice Chair.

7. PUBLIC COMMENT:

Genevieve Morrill, President and CEO of The West Hollywood Chamber of Commerce spoke in support of amendments to the City's Business License Ordinance for the regulation of extended hours businesses.

8. UNFINISHED BUSINESS: None.

9. NEW BUSINESS:

SUBJECT: The Business License Commission will consider Staff recommendations to the City's Municipal Code to amend the regulations that govern the extended hours businesses.

ACTION: The Commission unanimously passed a motion to accept Staff's draft ordinance and recommend to the City Council of the City of West Hollywood approval of municipal code text amendments related to extended hours businesses.

10. ITEMS FROM STAFF:

A. Jeff Aubel gave an update to the Business License Commission regulating new tobacco retailers' licenses.

B. Yessica Benitez informed the Business License Commission about the West Hollywood program, Go Solar West Hollywood and reminded the Commissioners about the Annual Congress date of October 30, 2017.

11. PUBLIC COMMENT: None

12. ITEMS FROM COMMISSIONERS:

Commissioner King asked if Staff would be providing violation information around the area of businesses that are requesting future hearings for Extended Hours licenses. He also asked if Staff could provide a map of active Business licenses in the area.

Commissioner Kay expressed concern about the parking attendants along Sunset.

Commissioner Zaden expressed concern with the traffic mitigation in front of Catch restaurant on Melrose Avenue.

Commissioner Kazakos commented on the absence of parking meters along Melrose.

Commissioner Kay commented on Uber and Lift drivers that are stopping in the middle of the street for pickups.

Commissioner Lo asked how often the Business License Commission will be meeting in the future.

Staff replied to all of the Commissioners' concerns.

13. ADJOURNMENT:

The Business License Commission adjourned at 7:30 PM. The Business License Commission will adjourn to the next required meeting of this body, to be determined by the Director, and to be held at West Hollywood Plummer Park ROOMS 5 & 6 at 7:00 p.m., 7377 Santa Monica Boulevard, West Hollywood, CA 90069

APPROVED BY A MOTION OF THE BUSINESS LICENSE COMMISSION ON THIS
3rd DAY OF OCTOBER 2017.



STEVEN KAY, CHAIRPERSON

ATTEST:



JESSICA BENITEZ, BUSINESS LICENSE OFFICER

NOTE: A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. (Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)