

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
WEDNESDAY, JULY 12, 2017
6:30 P.M.**

**WEST HOLLYWOOD CITY HALL – COMMUNITY ROOM (EOC)
8300 SANTA MONICA BLVD
WEST HOLLYWOOD, CA. 90069**

1. **CALL TO ORDER:** Acting Chair Saur called the meeting to order at 6:33 p.m.

A. ROLL CALL:

PRESENT: Commissioner Dolan, Commissioner Saur,
Commissioner Torres, Commissioner Sunnanon and
Commissioner Bowen

ABSENT: Vice Chair Rodriguez.

ALSO PRESENT: Steve Campbell, Manager, Facilities & Field Services
Division, Helen Collins, Senior Administrative Analyst,
Facilities and Field Services, and Christina Sarkees,
Facilities and Field Services, Senior Project Manager,
Supervisor.

2. **OATH OF OFFICE**

The Oath of Office was administered to Noemi Torres, appointed by Councilmember Lindsey Horvath for a term ending May 31, 2019.

Oath of Office was conducted prior to the start of the meeting by Councilmember Lindsey Horvath.

3. **APPROVAL OF AGENDA**

ACTION: Approval of the July 12, 2017 Agenda with the tabling of Item 9a. Elections to the August 9, 2017 meeting. **Motion by Commissioner Saur, seconded by Commissioner Bowen. Motion passes 3-0-2.**

Roll Call Vote:

Commissioner Torres: Yes
Commissioner Sunnanon: Abstained
Commissioner Dolan: Abstained
Commissioner Saur: Yes
Commissioner Bowen: Yes

4. **APPROVAL OF MINUTES**

ACTION: Approved the meeting minutes dated June 14, 2017. **Motion by Commissioner Dolan, seconded by Commissioner Bowen and approved**

unanimously.

5. **PUBLIC COMMENTS**

AMY BOYLE: A representative from Sunday Assembly, Los Angeles spoke about her organizations difficulty with the reservation policies, for the use of Fiesta Hall at Plummer Park.

MOLLY KNUTE: A representative from Sunday Assembly, Los Angeles spoke about her organizations difficulty with the reservation policies, for the use of Fiesta Hall at Plummer Park.

ADAM BASS: Thanked the Commission for the work it has done and stated that he will miss doing the type of work of the Commission does. He also stated that the City has incredible facilities and great staff.

6. **CONSENT CALENDAR– None.**

7. **PUBLIC HEARINGS– None.**

8. **UNFINISHED BUSINESS – None.**

9. **NEW BUSINESS.**

A. Elections – Item tabled to August 9, 2017 meeting

10. **OFF-LEASH DOG COMMITTEE**

ACTION: Establish an AD Hoc Committee consisting of the Chair, Commissioner Bowen and Commissioner Torres as members, to study and review the scope of the City's existing Off-Leash Dog Committee and develop recommendations for consideration by the Public Facilities Commission. **Motion by Commissioner Dolan, seconded by Commissioner Sunnanon and approved unanimously.**

11. **PUBLIC COMMENT**

ELISE KAMP, LOS ANGELES: A representative from Sunday Assembly, Los Angeles spoke about her organizations difficulty with the reservation policies for the use of Fiesta Hall at Plummer Park.

12. ITEMS FROM STAFF

Staff provided an update on West Hollywood Park Phase II Project and let the audience know that updates can also be found on the City website.

Commissioner Saur mentioned the difficulty in dropping of Library books and asked if something could be done. She also inquired as to when the Library Parking would be open again. Staff stated towards the end of the year.

Commissioner Sunnanon concurred that the book drop-off is difficult.

Commissioner Dolan mentioned having a book drop-off on the east side of the City.

Staff stated that they would let the County Library know of the concerns.

Staff mentioned that the median improvements on Santa Monica Blvd, between Doheny and Almont have grown in nicely.

13. ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS

Commissioner Sunnanon thanked the public for attending and he inquired about the protocol when addressing the Public Speakers Comments. Commissioner Sunnanon commented on the Sunday Assembly Public Speakers and asked if there are best practices or policies that could assist in alleviating the confusing surrounding facility reservations.

Commissioner Saur inquired as to who the representatives from Sunday Assembly should speak with at City Hall regarding its concerns. Staff stated that facility reservations fall under the Department of Human Services and Rent Stabilization.

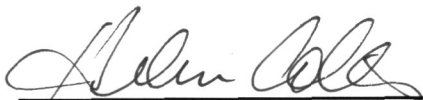
Commissioner Dolan inquired about policies regarding Religious Groups using public facilities. Staff commented that they were not familiar with those policies since it is handled by another Department.

Commissioner Torres stated that she is excited to be the Commission.

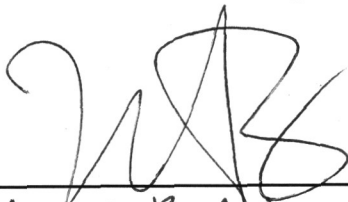
Commissioner Bowen inquired as to the number Committees there are, staff responded approximately 8. Staff stated they would send an updated list out to the Commission.

Commissioner Saur commented that she would like the Commission tour to take place in the near future. Staff recommended waiting until the Werle Building was completed.

14. **ADJOURNMENT** – The meeting adjourned at 7:38 p.m. to the next meeting of the Public Facilities Commission scheduled for August 9, 2017 at 6:30 p.m. at West Hollywood – City Hall, 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Helen Collins, Recording Secretary



Manny Rodriguez, Vice Chair