

**SMOKING IS NOT PERMITTED IN THE CITY COUNCIL CHAMBERS
(Article IV, Chapter 7, W.H.M.C.)**

**COMPLETE AGENDA PACKETS ARE AVAILABLE FOR PUBLIC
INSPECTION AT CITY HALL, 8300 SANTA MONICA BLVD.,
AT WEST HOLLYWOOD LIBRARY, 625 N. SAN VICENTE BLVD.,
AND AT THE CITY'S WEBSITE,
www.weho.org**

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the City Council meeting at the City Clerk's table.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting; If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to www.metro.net.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, AUGUST 7, 2017
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda

6:30 P.M. – REGULAR MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

REPORT OF CLOSED SESSION AGENDA:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, August 7, 2017 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, August 2, 2017.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the two prior Council meetings.

RECOMMENDATION: Approve the minutes of July 10, 2017 Special Meeting, the July 17, 2017 Study Session, and July 17, 2017 Regular Meeting.

2.C. APPROVAL OF DEMAND REGISTER NO. 808 [D. WILSON, L. QUIJANO]:

SUBJECT: *The City Council shall approve or reject the Demand Register for period ending July 28, 2017 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 808 and adopt Resolution No.17-4982, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 808".

2.D. CLAIMS ADMINISTRATION [D. WILSON, A. WARD]:

SUBJECT: *The City Council is asked to deny claims filed against the City as an administrative step in claims processing.*

RECOMMENDATION: Deny the claims of Lenny Frega, Aaron Hugh Lewis, and Derex Walker.

2.E. ORDINANCE NO. 17-1011 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING SEISMIC STRENGTHENING REQUIREMENTS FOR TWO CATEGORIES OF EXISTING BUILDINGS IN THE CITY AND AMENDING TITLES 13 AND 9 OF THE WEST HOLLYWOOD MUNICIPAL CODE" [Y. QUARKER, M. CROWDER]:

SUBJECT: *The City Council will waive further reading and adopt Ordinance No. 17-1011 establishing seismic strengthening requirements for two categories of existing buildings in the City and amending Titles 13 and 9 of the West Hollywood Municipal Code.*

RECOMMENDATION: Waive further reading and adopt Ordinance No. 17-1011, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD ESTABLISHING SEISMIC STRENGTHENING REQUIREMENTS FOR TWO CATEGORIES OF EXISTING BUILDINGS IN THE CITY AND AMENDING TITLES 13 AND 9 OF THE WEST HOLLYWOOD MUNICIPAL CODE".

2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:

SUBJECT: *The City Council will receive Synopses from the Disabilities Advisory Board and the Russian Advisory Board on the actions taken at their recent meetings.*

RECOMMENDATION: Receive and file.

- 2.G. REPORT ON LOS ANGELES COUNTY LGBTQ YOUTH PREPAREDNESS SCAN [E. SAVAGE, D. GIUGNI]:**
SUBJECT: The City Council will receive the final report on the Los Angeles County LGBTQ Youth Preparedness Scan.
RECOMMENDATIONS: Receive and file.
- 2.H. STUDY AND REPORT ON SUNSET BOULEVARD MUSIC, ENTERTAINMENT, DINING, HOTEL AND PERFORMANCE CONTENT PRODUCTION OPPORTUNITIES ALONG WITH THE OPPORTUNITIES FROM THE CITY'S ZONING CODE AND INFRASTRUCTURE- UPDATE [M. LOUIE, J. ROCCO, B. BIRKELAND]:**
SUBJECT: The City Council will receive an update on the Council directive to study and report on current and future economic development opportunities enhancing the identity and experience of the Sunset Strip.
RECOMMENDATION: Receive and file.
- 2.I. APPROVAL OF THE RECLASSIFICATION OF FOUR POSITIONS, THREE NEW JOB SPECIFICATIONS, TWO ADDITIONAL POSITIONS AND THE ELIMINATION OF ONE POSITION [C. SCHROEDER, S. SCHUMACHER, S. BURROUGHS, Y. MAURIS]:**
SUBJECT: The City Council will consider approval of the reclassification of four positions; three new job specifications; two additional positions and the elimination of one position.
RECOMMENDATIONS: 1) Approve the reclassification of the Digital Media Coordinator within the Communications Department. Approve the revised job specification of Digital Media Officer. Authorize salary placement from Grade 5270 to Grade 5290; 2) Approve the reclassification of one Senior Planner position to Principal Planner within the Community Development Department. Authorize salary placement from Grade 5300 to Grade 5310; 3) Approve the reclassification of the Assistant to the City Manager within the City Manager's Department. Approve the revised job specification of Assistant to the City Manager. Authorize salary placement from Grade 4290 to Grade 2131; 4) Approve the reclassification of the Staff Attorney position within the Administrative Services Department. Authorize salary placement from Grade 5300 to 5310; 5) Approve the elimination of position of Taxi Specialist within the Department of Public Works; 6) Approve the additional position of Code Compliance Supervisor within the Department of Public Works. Authorize salary placement at Grade 5280; 7) Approve the additional position of Administrative Specialist III within the City Manager's Department. Authorize salary placement at Grade 5210; 8) Approve the new job specification of Code Compliance Technician within the Department of Public Works. Authorize salary placement at Grade 5210; 9) Approve the new job specification of Grants Coordinator within the Economic Development Department. Authorize salary placement at Grade 5250; and 10) Approve the new job specification of Communications Manager

within the Communications Department. Authorize salary placement at Grade 2131.

2.J. NOTICE OF COMPLETION FOR CIP 1709, STREET TREE WELL REHABILITATION PROGRAM [O. DELGADO, S. PERLSTEIN]:

SUBJECT: The City Council will consider approving the Notice of Completion for CIP 1709, Street Tree Well Rehabilitation Program.

RECOMMENDATIONS: 1) Accept the work and authorize the following: a. Filing a Notice of Completion by the City Engineer, b. Final payment to the contractor at the end of the 35 day lien period, c. Release of the Performance Bond on the date of recordation of the Notice of Completion, d. Release of the Payment Bond 35 days after the date of the recordation of the Notice of Completion, pending no receipt of Stop Notices.

2.K. AARP COMMUNITY CHALLENGE GRANT FOR AGE-FRIENDLY COMMUNITIES [E. SAVAGE]:

SUBJECT: The City Council will consider authorizing City staff to accept a grant award from the AARP Age-Friendly Community Challenge Grant.

RECOMMENDATIONS: 1) Authorize staff to accept, if awarded, the AARP Community Challenge Grant for Age-Friendly Communities in the amount of \$35,957; 2) Authorize the City Manager or designee to execute all documents incident to the grant award; 3) Upon award of the grant, authorize the Director of Finance and Technology to increase revenues and expenditures by \$35,957; and 4) Authorize the expenditure of grant funds for the purposes specified in the grant application.

2.L. HOME BOX OFFICE (HBO) 2017 EMMYS EVENT REQUESTS [M. LOUIE, C. SMITH, M. REATH]:

SUBJECT: The City Council will consider approval of requests from Home Box Office (HBO) related to their annual Emmys event scheduled for Sunday, September 17, 2017, at the Pacific Design Center.

RECOMMENDATIONS: 1) Provide the HBO production team with exclusive use of four parking spaces in the Five Story Parking Structure from Saturday, September 9 through Wednesday, September 20, 2017; 2) Approve the street closure of San Vicente Boulevard between Melrose Avenue and Santa Monica Boulevard from 2:00 p.m. on Sunday, September 17, 2017 until 3:00 a.m. on Monday, September 18, 2017; 3) Provide use of the Five Story Parking Structure from 2:00 p.m. on Sunday, September 17, 2017 until 3:00 a.m. on Monday, September 18, 2017; and 4) Authorize the City Manager or his designee to negotiate with HBO event producers regarding additional requests.

2.M. REQUEST FOR AUTHORIZATION TO PURCHASE MULTI-SPACE PARKING PAY STATIONS FOR CITY-OWNED PARKING LOTS [O. DELGADO, V. GUARINO, R. MARQUEZ, B. BORTFELD]:

SUBJECT: The City Council will consider granting approval to purchase eight (8) multi-space parking pay stations to replace the five (5) existing

pay stations currently in operation and (3) new pay stations for the new Robertson and Crescent Heights parking lots. The new multi-space pay stations are compliant with the new PCI Compliance standards.

RECOMMENDATIONS: 1) Approve agreement with T2 Systems, Inc. to purchase eight (8) multi-space pay stations in an amount not to exceed \$77,272.75. The funds are budgeted in account 213-3-08-82-526020 Parking Facility Equipment. On-going monthly back office and communications cost of \$50.00 per pay station. The funds are budgeted in account 213-3-08-82-522006 Computer Subscription Services; 2) Approve the issuance of a purchase order by the Department of Finance; and 3) Authorize the City Manager or designee to execute documents incident to the agreement.

2.N. AIDS WALK LOS ANGELES BANNERS ON STREET LIGHT POLES [O. DELGADO, S. PERLSTEIN]:

SUBJECT: The City Council will consider approving placement of AIDS Walk Los Angeles banners on street light poles along a portion of Santa Monica Blvd from September 15, 2017 to October 16, 2017.

RECOMMENDATION: Authorize the City Engineer to issue an Encroachment Permit for AIDS Walk Los Angeles to attach 54 banners on street light poles along Santa Monica Blvd. between Ogden Drive and La Brea Ave from September 15, 2017 through October 16, 2017.

2.O. AUTHORIZE COUNCILMEMBER TRAVEL TO VISIT CANNABIS MANUFACTURING, TESTING, AND RETAIL LOCATIONS [P. AREVALO, A. LOVANO]:

SUBJECT: The City Council will consider authorizing the payment or reimbursement of Councilmember expenses incurred while traveling to cannabis manufacturing, testing, and retail locations and meeting with experts in the cannabis industry. The purpose of such travel is to educate the Councilmembers and City staff on the established cannabis industry in Colorado and other locations in advance of the development of local cannabis regulations in West Hollywood.

RECOMMENDATION: Authorize the City to pay or reimburse the actual and necessary expenses for City business activities incurred by Councilmembers while engaged in meetings and travel related to the development, approval, and enforcement of the City's cannabis ordinance.

2.P. SPONSORSHIP OF FILM SCREENING AND PANEL DISCUSSION OF THE DOCUMENTARY 13TH [L. HORVATH, A. LOVANO]:

SUBJECT: The City Council will consider sponsoring a film screening and panel discussion of the documentary 13TH on Thursday, September 7, 2017 as part of the Human Rights Speaker Series.

RECOMMENDATIONS: 1) Approve the sponsorship of a Human Rights Speaker Series film screening and panel discussion of the documentary 13TH; 2) Approve the use of the Silver Screen Theater at the Pacific

Design Center per the City's Development Agreement with the building owner for the film screening on Thursday, September 7, 2017; 3) Waive film permit fees and parking fees for all day parking at the 5-story parking structure for attendees of the event (estimated \$4,275 in waived fees); 4) Authorize the use of the City name and logo on invitations, programs, and other materials; 5) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; and 6) Authorize the Director of Finance & Technology Services to allocate \$2,500 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event.

3. PUBLIC HEARINGS:

None.

4. UNFINISHED BUSINESS:

4.A. APPOINTMENT OF CITY COUNCILMEMBERS TO COUNCIL SUB-COMMITTEES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will continue making appointments to Council sub-committees.

RECOMMENDATIONS: Appoint City Council members to the following sub-committees: 1) 1343 Laurel Avenue Sub-Committee; and 2) CSW/PRIDE Sub-Committee.

4.B. CAPITAL AND SPECIAL PROJECTS PROGRAM UPDATE [S. DEWOLFE, J. KEHO, J. HANKAMER]:

SUBJECT: The City Council will receive an update on the multi-year implementation timeline for major Capital Projects.

RECOMMENDATION: Review the update to the Capital and Special Projects Program and provide comments.

5. NEW BUSINESS:

5.A. UPDATE & PRESENTATIONS REGARDING LOCAL COMMUNITY CHOICE ENERGY PROGRAMS [S. DEWOLFE, J. KEHO, B. SIEGL, R. EASON, S. TAYLOR]:

SUBJECT: The City Council will receive an update and presentation on the status of two regional community choice energy programs.

RECOMMENDATIONS: 1) Hear presentations on two regional Community Choice Energy programs: Los Angeles County Community Choice Energy (LACCE) and South Bay Clean Power (SBCP); and 2) Provide feedback to staff regarding next steps in pursuing Community Choice Energy in West Hollywood.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

None.

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, August 21, 2017 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
August 21	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
September 18	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
October 2	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
October 16	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

**City Council Agendas and Staff Reports
are available on-line at
www.weho.org**

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA
MONDAY, AUGUST 7, 2017
6:00 P.M.**

**COUNCIL CHAMBERS, CLOSED SESSION ROOM,
625 N. SAN VICENTE BLVD.
WEST HOLLYWOOD, CA 90069**

1. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

2. LITIGATION

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

a. ANTICIPATION OF LITIGATION: Gov't Code section 54956.9(d)(2) and (e)(5)

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, there is a significant exposure to litigation against the City.

Number of Potential Cases: One matter of threatened litigation

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: AUGUST 2, 2017

Signature: Alyssa T. Potholm