

**CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES COMMISSION  
MEETING MINUTES**

**WEDNESDAY, JUNE 14, 2017  
6:30 P.M.**

**WEST HOLLYWOOD CITY HALL – COMMUNITY ROOM (EOC)  
8300 SANTA MONICA BLVD  
WEST HOLLYWOOD, CA. 90069**

**CALL TO ORDER:** Vice Chair Rodriguez called the meeting to order at 6:31 p.m.

**A. ROLL CALL:**

**PRESENT:** Commissioner Dolan, Commissioner Saur, Commissioner Bass and Vice Chair Rodriguez, Commissioner Sunnanon and Commissioner Bowen

**ABSENT:** None.

**ALSO PRESENT:** Helen Collins, Senior Administrative Analyst, Facilities and Field Services, and Christina Sarkees, Senior Project Manager, Supervisor.

OATH OF OFFICE

- A. The Oath of Office will be administered to Christopher Bowen, appointed by Councilmember Lauren Meister for a term ending May 31, 2019.

Oath of Office was conducted prior start meeting by Councilmember Meister.

- B. The Oath of Office will be administered to Tai Sunnanon, At-Large Appointee for a term ending May 31, 2019.

Oath of Office was conducted prior start meeting by Tony Melia.

APPROVAL OF AGENDA

**ACTION:** Approve the June 14, 2017 Agenda. **Motion by Commissioner Saur, seconded by Commissioner Bass and unanimously approved.**

APPROVAL OF MINUTES

**ACTION:** Approved the meeting minutes dated May 10, 2017. **Motion by Commissioner Dolan, seconded by Commissioner Bass and approved unanimously.**

PUBLIC COMMENTS

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke regarding the lack of diversity on Boards and Commissions and he spoke regarding the Disability Advisory

Board and lack of volunteers to be a liaison to the Public Facilities Commission. He also spoke about the City's lack of adherence to the ADA requirements in public facilities

CATHY BLAIVAS, WEST HOLLYWOOD: welcomed the new Commissioners and spoke about how lovely the Russian Festival was. She spoke about her concern regarding 1343 Laurel Avenue and the lack of action from the visioning that was done and she mentioned her concern that the input would be discounted.

STEPHANIE HARKER, WEST HOLLYWOOD: welcomed the new Commissioners. She also spoke regarding Hart Park and the fact that it is still not accessible and the AIDS Monument is neglected. She concluded by stating that Plummer Park is looking great.

#### UNFINISHED BUSINESS – None.

#### NEW BUSINESS.

##### A. Pulse Nightclub

##### 1. Installation of Remembrance Plaque

Staff provided an overview of the City Council's direction to follow the procedure as outlined in the City's Memorials, Tribute Trees and Plaques Policy Guideline to approve and install a plaque in memory of the victims of the shooting at Pulse nightclub and to have the Lesbian and Gay Advisory Board review and recommend appropriate location;

#### Public Comment:

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: Expressed his concern that the City only installs tributes based on sexual orientation.

In discussion, Commissioner Bass stated that he was not in agreement with the Public Speaker's comments and he referenced examples such as the Sal Guarriello Veterans' Memorial. Commissioner Bass then went on to state that he agrees this item should be referred to the Lesbian and Gay Advisory Board to recommend an appropriate location and select verbiage for the plaque. However, as outlined in the Policy Guidelines Commissioner Bass feels that once the selection is made, it should return to the Public Facilities Commission within 60 days for a final review in accordance with the policy. In discussion, the other Commissioners concurred with Commission Bass' recommendation.

**ACTION:** Support the placement of plaque in memory of the victims of the shooting at Pulse nightclub and refer this item to Lesbian Gay Advisory Board to select a location for the plaque and return to the Public Facilities Commission with its recommendation. **Motion by Commissioner Bass, seconded by Commissioner Saur and approved by roll call vote of 6-0.**

#### Roll Call Vote:

**Commissioner Bass – Yes**

**Commissioner Saur – Yes**

**Commissioner Bowen – Yes**  
**Commissioner Sunnanon – Yes**  
**Commissioner Dolan –Yes**  
**Vice Chair Rodriguez – Yes**

**B. Public Facilities Commission – Work Plan**

The Commission received an overview of the proposed Public Facilities Commission Work Plan.

Staff addressed general questions from the Commission in reference to, the frequency of updates on the progress of the Work Plan items and the inclusion of the Dog Park maintenance on the Work Plan. Following discussion, the general consensus was to adopt the Work Plan as proposed by staff.

**ACTION:** Adopt the Work Plan as presented. **Motion by Commissioner Saur, seconded by Vice Chair Rodriguez and approved unanimously.**

Public Comment:

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: mentioned that the City was bigoted and that Hart Park accessibility was not as important as a plaque. He then went on to state that the City of Los Angeles should take Hart Park back because they could do a better job.

**C. Election of Chair and Vice-Chair at July Meeting**

Staff provided an overview of the process and responded to Commissioner questions. The general census of the Commission was to hold the elections for a new Chair and Vice Chair in July, as scheduled.

**ACTION:** Receive and File. **Motion by Commissioner Saur, seconded by Commissioner Dolan and approved unanimously.**

ITEMS FROM STAFF

Staff provided the Commission an update on the West Hollywood Park Phase II Project and Werle Building Project.

Staff updated the Commission on the Hart Park Off-Lease Dog Park Committee status and mentioned that it would be bringing a recommendation forward to expand its purview to include the new Dog Parks at West Hollywood Park.

ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS

Commissioner Bass thanked former Chair Rorie for his service on the Commission over the past 4 years. He then welcomed the new Commissioners and urged them to use Staff as a resource. In addition, he congratulated and thanked City Staff on the wonderful job they did cleaning up the City following Pride.

Commissioner Saur welcomed the new Commissioners and also urged them to call staff if they have any questions or need assistance. She commented that the new Commissioners will fit in well and will bring new ideas to the Commission.


Commissioner Bowen stated that he is grateful for the opportunity to serve on the Commission.

Commissioner Sunnanon told the Commission a little bit about himself and stated that he works towards finding solutions as quickly as possible and sees this as an exciting opportunity. He went on to mention his interest in park accessibility for all to include pets/companions.

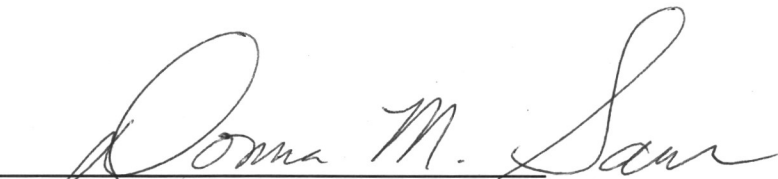
Commissioner Dolan congratulated the new Commissioners and then thanked former Chair Rorie and former Commissioner Buckles for their service on the Commission.

Vice Chair Rodriguez wished departed Commissioner Buckles and Chair Rorie well and thanked them for their service and stated that they represented the Commission in the best possible way. He then welcomed the new Commissioners.

ADJOURNMENT – The meeting adjourned at 7:35 p.m. to the next meeting of the Public Facilities Commission scheduled for July 12, 2017 at 6:30 p.m. at West Hollywood – City Hall, 8300 Santa Monica Blvd., West Hollywood, CA 90069.



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Helen Collins, Recording Secretary



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Donna Saur, Acting Chair