

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
FEBRUARY 8, 2017**

1. **CALL TO ORDER:** Vice Chair Rodriguez called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Vice Chair Rodriguez, Commissioner Dolan,
Commissioner Omelczenko and Commissioner Bass,
Commissioner Buckles and Commissioner Saur

ABSENT: Chair Rorie

ALSO PRESENT: Steve Campbell, Facilities and Field Services Division,
Manager and Helen Collins, Sr. Admin Analyst,
Facilities and Field Services Division

2. **PLEDGE OF ALLEGIANCE:**

3. **APPROVAL OF AGENDA:**

ACTION: Approve the February 8, 2017 Agenda. **Motion by Commissioner Saur and seconded by Commissioner Dolan, and unanimously approved.**

APPROVAL OF MINUTES:

ACTION: Approved the meeting minutes dated January 11, 2017 **Motion by Commissioner Dolan and seconded by Commissioner Saur, and approved by a vote of 5-0-1 with Commissioner Omelczenko abstaining.**

4. **PUBLIC COMMENT:**

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD, thanked staff for the recent landscape improvements at Plummer Park and he spoke about his concerns with the naming of buildings and ADA Compliance.

STEPHANIE HARKER, WEST HOLLYWOOD, thanked staff for the new trees and landscape improvements at Plummer Park.

CYNTHIA BLATT, WEST HOLLYWOOD, spoke about her endorsement from the Sierra Club for City Council and the transplanted trees at Plummer Park and spoke about the agenda items.

DAN MORIN, WEST HOLLYWOOD, informed the Commission that since last speaking before them regarding his position on the Christopher Street West Board he has since resigned due to the non-disclosure statement.

5. **CONSENT CALENDAR - NONE.**

6. **PUBLIC HEARINGS - NONE.**

7. **NEW BUSINESS**

A. Rosewood Traffic Circle

SUBJECT: The Public Facilities Commission received a report regarding the outcome of the Greening West Hollywood Committee meeting on proposed landscape changes at Rosewood Traffic Circle.

Staff and the City's Consulting Landscape Architect Steve Lang from MIG provided the background and presented the proposed design.

PUBLIC COMMENT

DAN MORIN, WEST HOLLYWOOD: mentioned that the design should make sure that drivers can see across the circle.

DEBBIE MEISTER, WEST HOLLYWOOD: Inquired about what would hold up the installation of the new landscape.

RICHARD KARLISS, WEST HOLLYWOOD: spoke about the box wood roses.

The Commissioners discussed the proposed hybrid presented and input on the design features.

ACTION: A motion was made to move staff's recommendation by Commissioner Bass and seconded by Commissioner Saur. A substitute motion was made to table the item, by Commissioner Dolan and seconded by Commissioner Omelczenko. Following discussion, a roll call vote was taken on the substitute motion:

Roll Call Vote:
Commissioner Dolan – Yes
Commissioner Bass – No
Commissioner Omelczenko – Yes
Vice Chair Rodriguez – No
Commissioner Saur – No
Commissioner Buckles – Yes

The substitute motion failed at which time the original motion was discussed and action was taken.

ACTION: 1) Move staff's recommendation to 1) Approve the amended design as presented and recommended by the Greening West Hollywood Committee for the landscape treatments of the Rosewood Traffic Circle; and 2) Recommend that staff comply with the Governors water conservation Executive Order. With a friendly amendment that the focal tree be a flowering tree. Motion by **Commissioner Bass, seconded by Commissioner Saur with a friendly amendment from Commissioner Omelczenko and approved by roll call vote.**

Roll Call Vote:

Commissioner Dolan – No

Commissioner Bass – Yes

Commissioner Omelczenko – Yes

Vice Chair Rodriguez – Yes

Commissioner Saur – Yes

Commissioner Buckles - Yes

B. Large Scale Events

SUBJECT: The Commission received a report with the approximated number of days the turf was off-line in 2016 and staff provided an estimate of the number of days attributed to the large scale events.

PUBLIC COMMENT:

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD, spoke about the value of open space and recommended that the City should look for a permanent site for large events.

Staff provided a calendar of the dates the turf was off-line in 2016 and responded to Commissioners inquiries.

ACTION: Received and Filed. **Motion by Commissioner Bass, seconded by Commissioner Dolan and unanimously approved.**

C. Werle Building

SUBJECT: The Commission will received an update on the Werle Building (626 N. Robertson Boulevard) Tenant Improvement Project.

Staff provided a presentation highlighting the history of the project and the current status of the project. Commissioners had general inquiries focusing on the budget over the life of the project and expressed their gratitude to the City for improvements which will benefit the recovery community.

ACTION: Receive and File. **Motion by Commissioner Bass, seconded by Commissioner Dolan and unanimously approved.**

8. **UNFINISHED BUSINESS**

A. Parkway within the City

SUBJECT: The Commission received an informational item on the obligation to maintain the parkways.

In response to inquiries from Commissioners on the maintenance of City Parkways, staff provided an informational item on maintaining the parkways as outlined in the Municipal Code which addresses the item as follows:

11.16.060 Obligation to Maintain.

The owner or other person, firm or corporation in charge of or in control of any property abutting upon any sidewalk which is adjacent to the parkway, or that strip of property located between the sidewalk and the curb, shall provide on such parkway or strip of parkway, grass or other suitable groundcover and adequate ongoing maintenance for such groundcover. Violation of this section shall be subject to the administrative penalty procedures provided in Chapter 1.08 of this code.

(Ord. 16-988 § 6, 2016; Ord. 94-421 § 1, 1994; prior code § 7105)

PUBLIC COMMENT

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD, spoke about cigarette butts on the parkways.

The Commissioners inquired as to who, they should contact regarding property maintenance deficiencies of the parkways and staff responded Code Compliance.

ACTION: Receive and File. **Commissioner Dolan seconded by Commissioner Saur and unanimously approved.**

9. **EXCLUDED CONSENT CALENDAR-NONE.**

10. **PUBLIC COMMENT**

MARTY STRUDLER, WEST HOLLYWOOD: Spoke about item 7. A. as a neighborhood Amenity and provided a signed letter from the residents surrounding the Rosewood Traffic Circle.

11. **ITEMS FROM STAFF: - None.**

12. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Saur spoke about the City Council meeting and the possibility of a Sheriff's Substation and a place to get permits in a City Building across from Plummer Park.

Commissioner Omelczenko mentioned that the Facility Usage Report went to City Council for approval at the last meeting. Commissioner Omelczenko remarked that in the future he would like to see what the plans are for the use of Great Hall/Long Hall. He went on to comment on Development Agreements and how some of them include the requirement to provide public meeting space and he would like to see a list of those locations.

Commissioner Bass responded that at the last meeting Ms. Savage the Director of Human Services and Rent Stabilization stated that there is only one and it is at the Gateway.

Commissioner Buckles inquired if the City receives Federal Funding, staff responded not a great deal.

Commissioner Bass commented that the landscape work done at Plummer Park was fantastic.

Commissioner Dolan stated that he wanted to follow-up on the Rosewood Traffic Circle item and mention that the use of the location as a park is highly questionable and that is why he voted no. He went on to mention the pilot sidewalk cleaning program that the Council approved and how that is going to help and he thanked Commissioner Buckles for her comments at the City Council meeting. Commissioner Dolan then commented on the proposed Route 66 Rainbow signs and that they will be inviting to visitors and he also mentioned that the two large City Parks should be seen as Municipal Parks and not just neighborhood parks. Commissioner Dolan closed his comments by stating that he hopes Laurel Park will come back before the Commission.

Vice Chair Rodriguez – No comment.

13. **ADJOURNMENT:**

The meeting was adjourned, at 8:33 p.m. to its next meeting, which will be held on Wednesday, March 8, 2017 at 6:30 p.m. in the Community Meeting Room (City Hall) at 8300 Santa Monica Blvd., West Hollywood, CA. 90069.



Helen Collins, Recording Secretary



Frank Rente, Chair
Manny Rodriguez CO-CHAIR

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.
(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)

Letter to the Commission Provided by Mr. Marty Strudler

WESTMOUNT DRIVE TRAFFIC CIRCLE

The Westmount Drive traffic circle is the focus of five streets- Westmount Drive from the North and South, Rosewood Drive from the East and West, and West Knoll from the North.

All these streets are classified as "residential", and in fact they are- with one exception. Rosewood Drive is for 4 hours a day a de facto "collector highway". From 7:30 to 9:30 AM going west, and from 5:30 to 7:30 PM going east, Rosewood is a four-block-long, bumper—to-bumper stream of cars stretching from LaCienaga to San Vicente. Three quarters of the drivers of these cars are commuters heading to or from employment in Cedars/Sinai, Beverly Hills or the commercial venues on Beverly Boulevard.

Besides having to deal with the car inching along two feet in front, and another right behind them, these drivers must pay attention to dog walkers crossing through traffic, parents walking their children to one of the three schools in the area, and other cars exiting from one of the three cul-de-sac streets to which Rosewood is the only means of access.

Given these distractions, it is highly doubtful that drivers are going to stop to appreciate whether the traffic circle they have to navigate around every day has used cobble stones and gravel in a pleasingly creative way, or what kind of tree is planted at its center.


While the look of the circle may not be of great importance to the motorists who drive by it for a few minutes every day, it IS of interest to another group of people- the residents who live on the streets surrounding the circle. To those residents the circle is a neighborhood amenity- in fact it is a destination mini-park. Many of those residents will go to the open space with their dogs to let them socialize with other pets or play fetch. One father throws a football to his son, and another brings a beach chair and the Sunday paper. In short, the space can be USED, instead of merely LOOKED AT from a sidewalk 30 feet away.


Our suggestions for the space are these:

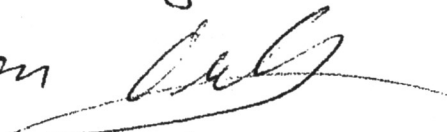
1. It is understood that the removal of the grass is in response to drought conditions is important. However it can be replaced(and please do not immediately react negatively) by Easy Turf which is indistinguishable from real grass, needs no water, no mowing and no maintenance.
2. The large center tree of your choosing is a very good idea. Also the suggestions of some landscape architecture such as boulders, and perhaps planters with flowering shrubs and some bench seating.
3. A dog clean-up station such as now exists on several nearby streets should be included.
4. And most important- a dedicated pedestrian access to the space from adjacent north and south sidewalks is a necessity.

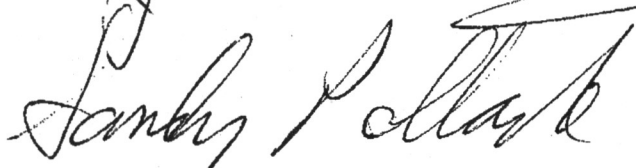
We are aware of the time and creative efforts the city has put into the remodel design and hope that many of the ideas presented can be adapted for use

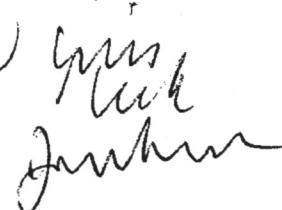
The main change we are requesting is to revise the aimk of the remodel from a mere visual upgrade to one of neighborhood amenity and USE.

Harold Perrineau 

Brittany Perrineau 

Orly Simpson 



Tina & BILL JACOBSON 
Jim
Luk
Jankun

402 Westbourne Dr.
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Dr. C.A. C.A 90048

415 Westbourne

334 Huntley Dr
W. Hollywood, CA
90048

Alyssa + Gabriel Mass

465 Westmount Dr.
West Hollywood 90048

BRIAN ROACH 

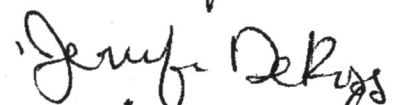
524 Westmount Dr.
90048

KATHY BROWNE

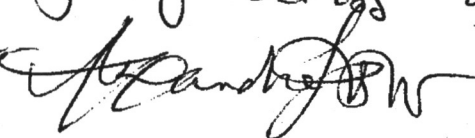
454 WESTMOUNT
DR 90048

Sharon Tydell 

528 Huntley Dr. W. Hollywood
90048

Jennifer DeRoss 

521 Westmount Drive
90048


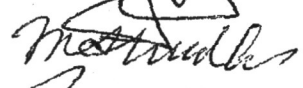
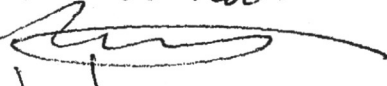


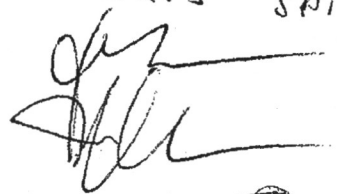
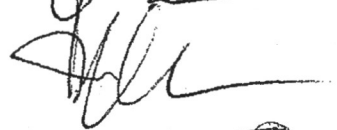
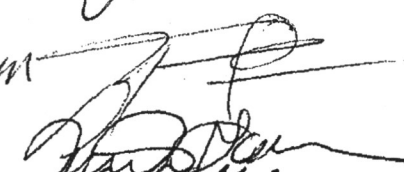

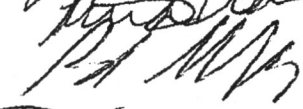
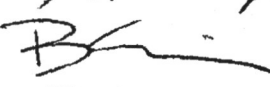




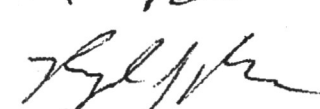



Alexandra Fisher 

525
Westbourne
ave. 90048

Ingie Markovich

351 WESTBOURNE DR,
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WESTMOUNT DRIVE TRAFFIC CIRCLE

NAME	SIGNATURE	ADDRESS
Vonnyskizer		445 Westbourne Dr
MARTY STRIDLER		403 WEST BOURNE DR
Bob Peterson		709 Westbourne Dr.
JENNIFER MCKAY		428 WESTBOURNE DR
Andrea O'Reilly		484 Westbourne
Martin Meister	MARTIN MEISTER	935 WESTBOURNE
Paul Marquez	PAUL MARQUEZ	335
Harris Spivack	HARRIS SPIVACK	358 Westbourne Dr
JAY JACOBSON		367 WESTBOURNE DR
Mark Fetterman		414 WESTBOURNE
BARBARA FINCHAM		444 Westbourne Dr.
Laura Garcia		442 WESTBOURNE DR
Betty Ehrlich		8560 Rosewood Ave.
Brooke Ehrlich		9015 1/4 Rangely Ave
Peter McKay		428 WESTBOURNE DR
PAUL A. BAKER		386 N. Huntley Dr.
Mani Baker		386 N. Huntley Dr.
PAUL BOESE		381 HUNTLEY DR.
Raymond J. Markovich		351 Westbourne Dr.
Michael Mosh		540 Westmount
Olympia Mosh		540 westmount
NEVIANE PIERCE		509 WESTMOUNT DR