

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
JANUARY 11, 2017**

1. **CALL TO ORDER:** Chair Rorie called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Chair Rorie, Vice Chair Rodriguez, Commissioner Dolan, and Commissioner Bass, Commissioner Buckles and Commissioner Saur

ABSENT: Commissioner Omelczenko.

ALSO PRESENT: Steve Campbell, Facilities and Field Services Division, Manager and Helen Collins, Sr. Admin Analyst, Facilities and Field Services Division

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA:**

ACTION: Approve the January 11, 2017 Agenda. **Motion by Commissioner Bass and seconded by Commissioner Buckles, and unanimously approved.**

APPROVAL OF MINUTES:

ACTION: Approved the meeting minutes dated November 9, 2019 **Motion by Commissioner Saur and seconded by Commissioner Rodriguez, and unanimously approved.**

3. **PUBLIC COMMENT:**

DAN MORIN, WEST HOLLYWOOD, spoke regarding his appointment to the Board of Christopher Street West and shared his history of activism.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke about the groundbreaking ceremony for the West Hollywood Park Phase II and registered his concerns regarding the cost of the project. He also mentioned a previous project to install an AIDS Memorial that was deemed to expense.

4. **CONSENT CALENDAR - NONE.**

5. **PUBLIC HEARINGS - NONE.**

6. **NEW BUSINESS**

A. West Hollywood Park Master Plan Project - Phase II Implementation

SUBJECT: The Public Facilities Commission received a presentation outlining the Project History, Scope, Schedule and Phasing of the West Hollywood Park Master Plan Project Phase II Implementation.

The Project Team, including: Jeremy Hart, Architect from LPA; Dan Adams, Construction Management, Heery International, Steve Campbell, Facilities and Services Division Manager, Department of the Public Works; and, Joanna Hankamer, Special Projects Sr. Planner, Community Development Department, provided a comprehensive presentation on the project and responded to questions posed by the Commission.

The conversation centered on accessibility, mitigation for the Tiny Tot program, parking, haul routes and the impact on the surrounding streets.

ACTION: Received and Filed. **Motion by Chair Rorie, seconded by Commissioner Bass and unanimously approved.**

7. **UNFINISHED BUSINESS**

A. Large Scale Events

SUBJECT: The Public Facilities Commission will receive an update from Staff regarding Large Scale Events at City Facilities and receive public testimony.

A Staff Member Team consisting of Cleo Smith, Event Services Manager, City Managers Department, Megan Reath, Event Services Technician, City Managers Department, Steve Campbell, Facilities and Services Division Manager, Department of the Public Works and Helen Collins, Sr. Admin Analyst, Facilities and Field Services Division, Department of the Public Works provided a presentation and responded to inquiries regarding the events.

ACTION: Encourage the City Council consider ways to minimize the impact of large scale events on facilities and to maximize use of these facilities while the large scale events are taking place. **Commissioner Chair Rorie, seconded by Vice Chair Rodriguez and approved by roll call vote.**

Roll Call Vote:

Commissioner Dolan – Yes

Commissioner Bass – Yes

Chair Rorie – Yes

Vice Chair Rodriguez – Yes

Commissioner Saur – Yes

Commissioner Buckles - Yes

PUBLIC COMMENT:

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: Registered his concerns about the cost of the West Hollywood Park Phase II Project and spoke about his concerns of the costs being out of scale.

ACTION: Request that staff approximate the number of days the turf was off-line in 2016 and provide an estimate of the number of days attributed to the large scale events and provide that information the City Council. The friendly amendment recommended that the information be provided to the Commission at its meeting and not be forwarded directly to the City Council, the friendly amendment was accepted. **Motion by Chair Rorie, seconded by Commissioner Rodriguez with friendly amendment by Commissioner Bass, then approved as amended by roll call vote:**

Roll Call Vote:

Commissioner Dolan – Yes

Commissioner Bass – Yes

Chair Rorie – Yes

Vice Chair Rodriguez – Yes

Commissioner Saur – Yes

Commissioner Buckles - Yes

8. **EXCLUDED CONSENT CALENDAR-NONE.**

9. **PUBLIC COMMENTS – None.**

10. **ITEMS FROM STAFF: - None.**

11. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Chair Rorie provided the Commission with an update on the Greening West Hollywood Committee Meeting held on November 15, 2016 regarding the Rosewood Traffic Circle. He stated that there were about 15 residents in attendance, the Committee took Public Comment and was able to come up with a hybrid narrowing the three concepts down to one. He then stated that the item will be brought back to the Commission at its next meeting for approval.

Commissioner Rodriguez thanked everyone for a good meeting and thanked the Chair and Commissioner Dolan for attending the Greening West Hollywood Committee meeting on the Norwich Traffic Circle.

Commissioner Saur spoke about, the accident at the 5 Story Parking Garage and inquired if any plans have been made to put up gates or railings.

Commissioner Buckles inquired as to when Arbor Day would take place. Staff responded that a date has not been set and will be return with suggestions for the Commission.

Commissioner Dolan thanked staff and his fellow Commissioners for a great meeting and he mentioned that he appreciated the way the agenda items complimented each other. In addition, he thanked Councilmember Heilman for appointing him and for all his hard work on the West Hollywood Phase II project.

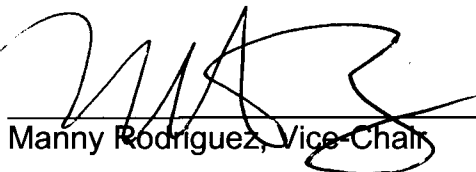
Commissioner Bass thanked staff for the Large Scale Event item. He went on to say that they are lucky to live in a City with an agenda full of good issues.

12. **ADJOURNMENT:**

The meeting was adjourned, at 9:25 p.m. to its next meeting, which will be held on Wednesday, February 8, 2017 at 6:30 p.m. in the Community Meeting Room (City Hall) at 8300 Santa Monica Blvd., West Hollywood, CA. 90069.



Helen Collins, Recording Secretary



Manny Rodriguez, Vice-Chair

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. (Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)