

**CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES COMMISSION  
MEETING MINUTES  
SEPTEMBER 14, 2016**

1. **CALL TO ORDER:** Chair Rorie called the meeting to order at 6:38 p.m.

**A. ROLL CALL:**

**PRESENT:** Chair Rorie, Vice Chair Rodriguez, Commissioner Dolan, and Commissioner Omelczenko, Commissioner Bass, Commissioner Buckles and Commissioner Saur.

**ABSENT:**

**ALSO PRESENT:** Steve Campbell, Facilities and Field Services Manager

**B. PLEDGE OF ALLEGIANCE:**

2. **APPROVAL OF AGENDA:**

**ACTION:** Approve the September 14, 2016 agenda as amended with the addition of an urgency item added to the Agenda as 8.B., to discuss establishing either an AD Hoc Committee or and/or a Special Meeting to discuss Pride and other major events in City Parks. **Motion by Commissioner Bass and seconded by Commissioner Saur, and approved by roll call vote:**

Commissioner Dolan	- Yes
Commissioner Bass	- Yes
Vice Chair Rodriguez	- Yes
Chair Rorie	- Yes
Commissioner Buckles	- Yes
Commissioner Saur	- Yes
Commissioner Omelczenko	- Yes

3. **APPROVAL OF MINUTES:**

**ACTION:** Approved the minutes dated August 10, 2016 **Motion by Commissioner Dolan, seconded by Vice Chair Rodriguez and unanimously approved.**

4. **PUBLIC COMMENT:**

STEPHANIE HARKER, WEST HOLLYWOOD: Asked if it is possible to see the back-up information from archived agendas.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke about the history of Kings Road Park and the recent renovation and then spoke about the need for renovation of 1343 Laurel Avenue and Great Hall/Long Hall. Spoke about eastside outreach.

CATHY BLAIVAS, WEST HOLLYWOOD: spoke about the dying avocado tree at Plummer Park, the art work at Plummer Park at issue with placement, she also referenced the dying trees on the Fuller side and she also questioned the Bike Share Program and its intention to remove green space.

5. **CONSENT CALENDAR - NONE.**

6. **PUBLIC HEARINGS - NONE.**

7. **UNFINISHED BUSINESS**

A. Public Facilities Commission Work Plan

*SUBJECT:* The Public Facilities Commission will review the proposed updated Public Facilities Commission Work Plan and consider approving the plan.

The Chair provided an overview of the process. Staff provided background information as outlined in the staff report dated September 14, 2016.

**ACTION:** Approve the Work Plan as presented. **Motion by Chair Rorie, seconded by Commissioner Bass and unanimously approved.**

8. **NEW BUSINESS**

A. Rosewood Circle

*SUBJECT:* The Public Facilities Commission considered providing direction to the Greening West Hollywood Standing Committee, to work with staff on the Rosewood Circle Water Conservation Project.

Staff provided background information as outlined in the staff report dated September 14, 2016. Chair Rorie summarized the recommendations and opened the topic up for discussion among the Commissioners.

**PUBLIC COMMENT:**

BRAD KEISTER, WEST HOLLYWOOD: Spoke in favor of the project but he expressed concern about the proposed grasses.

DAN MORIN, WEST HOLLYWOOD: recommended that whatever is placed at the location not obstruct the vision of drivers using the circle. Mr. Morin also spoke about the pavement differences when entering the circle.

**ACTION:** Approve staff recommendation to 1) Direct the Greening West Hollywood Standing Committee to work with staff to conduct community outreach on the purposed improvements to the Rosewood Circle. 2) Direct the Greening West Hollywood Standing Committee to work with staff and the Design Team to incorporate the input received as part of the community outreach into the design

concepts. 3)Request that the Greening West Hollywood Standing Committee return to the Public Facilities Commission to present the design concepts. **Motion by Commissioner Bass, seconded by Commissioner Dolan and unanimously approved with the exception of Commissioner Saur who had stepped out of the room.**

B. Urgency Item: Pride and other major events in City Parks.

*SUBJECT:* The Commission elected to place an Urgency Item on the Agenda based on information that was made available to the Commission after the posting of the Agenda.

The topic of the Urgency Item is the recommendation to establish an AD Hoc Committee or and/or a Special Meeting to discuss Pride and other major events in City Parks.

Commissioner Bass recommended that the Commission appoint an AD Hoc Committee to work with Staff on having a special meeting or waiting until the October meeting to discuss the topic of Pride and other major events in City Parks. Per his recommendation the AD Hoc Committee would be empowered to focus down on what the Commission should be looking in to the larger subject outlined in the Municipal Code as the duties of the Commission to receive public comment relative to the condition and utilization of public facilities as it relates to the use of City Parks for Pride and major events.

**ACTION:** Form an AD Hoc Committee to study Pride and major activities in our Parks and report back with all hast and working with City Staff to do so. **Motion by Commissioner Bass, seconded by Commissioner Rodriguez and approved 6-1 with Commissioner Buckles voting no.**

**ACTION:** The Chair Appointed Commissioner Bass, Commissioner Rodriguez and Commission Buckles to the AD Hoc Committee.

C. Annual Commission Tour Agenda

*SUBJECT:* The Public Facilities Commission will consider the Annual Commission Tour Agenda, scheduled for Saturday, October 22, 2016.

Chair Rorie summarized the recommendations and opened the topic up for discussion among the Commissioners.

**PUBLIC COMMENT:**

CATHY BLAIVAS, WEST HOLLYWOOD: decided not to speak since her items were covered in discussion.

**ACTION:** Chair moved that the Commission move forward with the proposed

agenda for the tour, keeping mind that staff may have a need to make adjustments. **Motion by Chair Rorie, seconded by Commissioner Omelczenko and unanimously approved.**

D. Hart Park

*SUBJECT:* The Public Facilities Commission will receive an update on upcoming items at Hart Park and the process.

Staff provided background information as outlined in the staff report dated September 14, 2016 and responded to inquiries from the Commission.

**PUBLIC COMMENT:**

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke regarding the history of the park and lack of ADA access.

CATHY BLAIVAS, WEST HOLLYWOOD: spoke regarding the lack of ADA access at Hart Park and her sensitivity to those that are disabled.

STEPHANIE HARKER, WEST HOLLYWOOD: spoke regarding the lack of ADA access in the City.

**ACTION: Received and Filed.**

E. Commission Calendar

*SUBJECT:* The Public Facilities Commission will consider setting a date for a Televised Meeting and going dark on December 14, 2016.

**ACTION:** Moved to accept staff's recommendations to conduct the Commissions Televised Meeting on January 11, 2017 and go dark in December. **Motion by Commissioner Bass, seconded by Commissioner Saur and unanimously approved.**

9. **EXCLUDED CONSENT CALENDAR-NONE.**

10. **PUBLIC COMMENTS – None.**

11. **ITEMS FROM STAFF: - None.**

Staff provided the following updates:

- October 29, 2016, is the date for the Annual Board and Commission Congress.
- November 12, 2016, AB 1234 Ethics Training will be held.

- Provided the Commission with direct deposit slips and reminded the Commission that the monthly stipend has gone up from \$50 per month to \$75.

12. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Dolan expressed concern over the avocado tree in Plummer Park and stated that it does appear dead. There is another tree with the tag number 131 from the Plummer Park Project that is dead. Is there any information regarding the transplanted trees, in Plummer Park? Staff stated that everything was fine with the trees until they were transplanted from the boxes into the ground and we are awaiting the Arborists report.

Commissioner Saur no comments.

Commissioner Bass thanked the Commission for hearing him out earlier. He also stated that he did not speak out during the Hart item and everyone probably already knows that he is in favor of the City acquiring Hart Park versus leasing it.

Vice Chair Rodriguez wanted to thank everyone for a good meeting thank Commissioner Bass for bringing forward the urgency items. Rosewood Traffic Circle is a really good project and he urged staff to get ahold of the West Hollywood West Neighborhood Association. Is mentioned that he is disappointed about not moving forward on Hart Park Dog Park, changing of the mulch to decomposed granite as the Committee had recommended but he understands the current situation the City is in.

Commissioner Buckles pledged her support and commitment to finding a space on the Eastside for Dog Park.

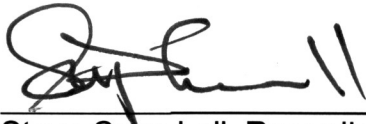
Chair Rorie

Commissioner Omelczenko mentioned that there are six items on the upcoming City Council meeting Consent Calendar from the Division. Items like Construction Management, \$34,000 dollar grant from West Basin for the median project that the Commission has been discussing for some time and Street Striping and Marking. He also mentioned that there is an interesting item on the Council Agenda Consent Calendar about Micro-Parklets. Commissioner Omelczenko went on to state that the reason he is bringing this up is that the Commission is going to be hearing about it at its October 22<sup>nd</sup> meeting, in reference to selecting a representative from the Commission to sit on the Micro-Parklets design selection Committee. He went on to state that he would be interested in being the representative then he asked staff how this came about since it is for Micro-Parks, he questioned if the Commission discussed the item previously. Staff responded it has not been a topic of discussion, the item was directed by the Council to the Long Range Planning Division.

Chair Rorie mentioned that the Greening West Hollywood Committee did meet and they decided to keep the name the same. He stated that the Committee generated some good ideas about the park ways. Chair Rorie also stated that he is glad that the Committees are meeting and getting things done, including the Dog Park Committee.

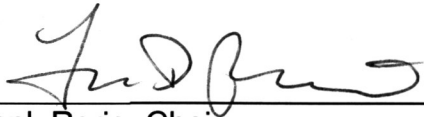
13. **ADJOURNMENT:**

The meeting was adjourned, at 8:37 p.m. to its next meeting, which will be held on Saturday, October 22, 2016 at 9:00 a.m. in the Plummer Park Community Center in Art Room 2, 7377 Santa Monica Boulevard, West Hollywood, CA. 90046, followed by the Annual Commission.



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Steve Campbell, Recording Secretary



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Frank Rorie, Chair

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.  
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