

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
SPECIAL MEETING MINUTES – KINGS ROAD PARK
AUGUST 10, 2016**

1. **CALL TO ORDER:** Chair Rorie called the meeting to order at 6:38 p.m.

- A. ROLL CALL:**

- PRESENT:** Chair Rorie, Vice Chair Rodriguez, Commissioner Dolan, and Commissioner Omelczenko, Commissioner Bass and Commissioner Saur.

- ABSENT:** Commissioner Buckles

- ALSO PRESENT:** Steve Campbell, Facilities and Field Services Manager, Helen Collins, Sr. Administrative Analyst in the Facilities and Field Services Division.

- B. PLEDGE OF ALLEGIANCE:**

2. **APPROVAL OF AGENDA:**

- ACTION:** Approve the August 10, 2016 agenda. **Motion by Commissioner Bass, seconded by Commissioner Saur and unanimously approved.**

3. **APPROVAL OF MINUTES:**

- ACTION:** Approved the minutes dated July 13, 2016 **Motion by Commissioner Rodriguez, seconded by Commissioner Saur and unanimously approved.**

4. **PUBLIC COMMENT:**

CATHY BLAIVAS, WEST HOLLYWOOD: spoke regarding conditions of grass at Plummer Park versus the newly turfed grass at West Hollywood Park. She also spoke about the bad timing of the Art Installation at Plummer Park.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke regarding ADA Accessibility at Sierra Bonita and Hart Park.

STEVE MARTIN, WEST HOLLYWOOD: commented that the Kings Road Park was near and dear to him from his time as a Councilmember and he complimented the improvements. He also recommended that the Commission consider renaming Plummer Park to Eugenio Plummer Park.

5. **CONSENT CALENDAR - NONE.**

6. **PUBLIC HEARINGS - NONE.**

7. **UNFINISHED BUSINESS**

- A. Standing Committee and AD Hoc Committee**

SUBJECT: The Commission will review the changes from the July 13, 2016 Commission Meeting and make any further recommendations to amend the existing roster.

Staff provided background information as outlined in the staff report dated August 10, 2016. The Commissioners actively discussed the Greening West Hollywood – Standing Committee as it related to the name and possible disbandment.

ACTION: Keep the Greening West Hollywood Standing Committee; have Committee meet and discuss name change and report back at the next meeting. **Motion by Chair Rorie, seconded by Commissioner Dolan and unanimously approved.**

8. **NEW BUSINESS**

8A. Public Facilities Commission Work Plan

SUBJECT: The Public Facilities Commission will receive an overview of the proposed Public Facilities Commission Work Plan.

Staff provided background information as outlined in the staff report dated August 10, 2016 and responded to inquiries from the Commission. The Commissioner actively discussed the items on the proposed Work Plan and spoke regarding that they felt needed to be added.

PUBLIC COMMENT:

CATHY BLAIVAS, WEST HOLLYWOOD: spoke regarding the Community Garden and Plummer Park.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke about the Detroit Community Garden.

ACTION: Chair Rorie committed to meeting with staff before the next meeting to finalize a proposed Work Plan based on the Commissioners input and return to the next meeting to review and approve the Work Plan. **Motion by Chair Rorie, seconded by Commissioner Bass and unanimously approved.**

9. **EXCLUDED CONSENT CALENDAR-NONE.**

10. **PUBLIC COMMENTS – None.**

CYNTHIA BLATT, WEST HOLLYWOOD: spoke about the loss of a green strip to make way for driveways on Santa Monica Blvd and about development in the City.

BOB BISHOP: spoke about doing a story on the City's Memorials.

11. **ITEMS FROM STAFF: - None.**

12. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Omelczenko spoke regarding the Public Comments and photos provided by Ms. Blaivas regarding the green grass at West Hollywood Park vs. the brown grass at Plummer Park. He emphasized the importance of equal treatment for both locations.

Commissioner Omelczenko also mentioned that there should have been some type of notification altering Park users at Plummer Park about the Art Installation.

Commissioner Omelczenko then referred to Ms. Blatt's comments about trees being removed as part of development Commissioner Omelczenko expressed his concern that streetscapes are in the purview of the Commission so he feels that the Commission should play a role in the process for approval to remove trees.

Commissioner Rodriguez provided an update on the recent Dog Park Committee meeting and he stated that the Committee will be bringing a proposal to the Commission to install Decomposed Granite (DG) and get rid of the mulch. He went on to say that he appreciated Ms. Blaivas' comments regarding Plummer Park.

Staff provided a brief statement of clarification on the turf issues by Ms. Blaivas.

Commissioner Rodriguez went on to say that the newly renovated building at Kings Road Park is great and he mentioned that the facility needs, a Flag and a Microphone Stand.

Commissioner Saur added that a clock is needed as well.

Commissioner Dolan provided an update on the Dog Park Committee as well; he spoke about the replacing the mulch and adding a temporary retaining wall pending future upgrades to the Park. He then spoke about the need for a re-envisioning process for Hart Park.

Commissioner Dolan provided an update on the Streetscape Media Design Committee and the proposed street furniture. He stated that the process focused on street waste stations, ADA Bus Digital Shelters and Signage. He went on to talk about using an in-fill approach for Park Projects and specifically mentioned the old location of Irv's on Santa Monica Boulevard across from City Hall.

Commissioner Dolan also provided a list of trees that are dead or dying:

- 1123 Fuller Ave. 2 dead trees on parkway. Westside of Street
- 1207 Greenacre Avenue
- Plummer Park – Pepper Trees

- Plummer Park – Bottle Brush Tree by the small Tennis Court (3 out of 4 branches)

Commissioner Dolan spoke about the Art Installation at Plummer Park and concerns surrounding the lack of notice, he stated that the Arts and Cultural Affairs Commission should also get the word out along with the PFC.

Commission Bass spoke about getting the Commission minutes posted on-line. He then spoke about the concerns regarding the lack of notice for the Art Installation at Plummer Park and encouraged signage.

Commissioner Saur congratulated the new Chair and Vice. She expressed her concerns over the difference in the grass at West Hollywood Park and Plummer Park. Commissioner Saur stated that she liked the idea of renaming Plummer Park. She concluded with commenting on how great the renovations at Kings Road Park turned out.

Commissioner Rorie thanked the public for coming and encouraged them to stick around for the open has at the end of the meeting.

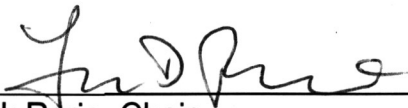
13. **ADJOURNMENT:**

ACTION: Adjourned the meeting. **Motion by Commissioner Bass, seconded by Commissioner Saur and unanimously approved.**

The meeting was adjourned, at 8:17 p.m. to its next regularly scheduled meeting, which will be held on Wednesday, August 10, 2016 at 6:30 p.m. in the Community Meeting Room, 8300 Santa Monica Boulevard, West Hollywood, CA. 90069.



Helen Collins, Recording Secretary



Frank Rorie, Chair

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request. *(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)*