

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MINUTES
JUNE 8, 2016**

1. **CALL TO ORDER:** Vice Chair Rorie called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Commission Rodriguez, Commissioner Dolan
Commissioner Omelczenko, and Commissioner
Buckles and Vice Chair Rorie.

ABSENT: Chair Saur and Commissioner Bass

ALSO PRESENT: Steve Campbell, Facilities and Field Services Manager,
Helen Collins, Sr. Administrative Analyst in the
Facilities and Field Services Division.

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA:**

ACTION: Approve the June 8, 2016 agenda. **Motion by Commissioner Omelczenko, seconded by Commissioner Dolan and unanimously approved.**

3. **APPROVAL OF MINUTES:**

ACTION: Approved the minutes dated May 11, 2016 **Motion by Commissioner Omelczenko, seconded by Commissioner Rodriguez and unanimously approved.**

4. **PUBLIC COMMENT:**

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke regarding his concern about the Detroit Community Garden.

5. **CONSENT CALENDAR - NONE.**

6. **PUBLIC HEARINGS - NONE.**

7. **UNFINISHED BUSINESS - NONE.**

8. **NEW BUSINESS**

8.A. ARTS AND CULTURAL AFFAIRS UPDATE:

SUBJECT: The Public Facilities Commission will receive an update from the Arts and Cultural Affairs staff, on current and upcoming activities.

Rebecca Ehemann, Public Arts Coordinator provided background information as outlined in the staff report dated June 8, 2016.

ACTIONS: 1) Receive and File

8.B. ARTS AND CULTURAL AFFAIRS UPDATE:

SUBJECT: The Public Facilities Commission will receive an informational presentation on the Facilities and Services Division's, Field Service Crew Program.

Staff provided background information as outlined in the staff report dated June 8, 2016.

Representatives from Social Vocational Services, Andrew Wolverton and Miriam Whitfield from Social Vocational Services provided an overview of the program and responded to Commissioners inquiries.

The Commission briefly discussed the program and Staff responded to questions posed by the Commissioners.

PUBLIC COMMENT:

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: Spoke about his support of the program but mentioned concern with environment workers are placed in.

ACTIONS: 1) Receive and File

8.C. SERVICE REQUEST/CARTEGRAPH - OMS:

SUBJECT: The Public Facilities Commission will receive an introduction to the Facilities and Field Services Division's new Operations Management System (OMS) and how it works with City's Official Mobile Application.

Staff provided background information as outlined in the staff report dated June 8, 2016.

The Commission briefly discussed the program and Mobile Application and downloaded the AP. Staff responded to questions by the Commissioners.

ACTIONS: 1) Receive and File

8.D. MEETING LOCATION – AUGUST 10, 2016:

SUBJECT: The Public Facilities Commission will receive a recommendation to move its August 10, 2016 regularly scheduled meeting to Kings Road Park Community Building.

Staff provided background information as outlined in the staff report dated June 8, 2016.

The Commission briefly discussed the item.

ACTIONS: Move the August 10, 2016 Public Facilities Commission Meeting to Kings Road Park Community Building. **Motion by Commissioner Rodriguez, seconded by Councilmember Dolan, and approved.**

9. **EXCLUDED CONSENT CALENDAR-NONE.**

10. **PUBLIC COMMENTS – None.**

11. **ITEMS FROM STAFF:**

Staff reminded the Commissioners signed up to ride the float for CSW that it was on Sunday, June 12, 2016.

12. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Rodriguez mentioned that he had attended the Grand Opening of Automated Parking Garage and it was great. He went on to speak about testing the garage recently and how a nice man helped him through the process but it did take him 16 minutes to retrieve his car. Commissioner Rodriguez mentioned the Hart Park Off-Leash Dog Park and deferred the update to Commissioner Dolan.

Commissioner Dolan stated that as the Commission is aware there are two new members on the Dog Park Committee and at the recent meeting they discussed short term improvements such as ground covering. Commissioner Dolan also spoke about the Streetscape Media Committee which he attends as a representative of the Commission. Commissioner Dolan stated that at the last meeting they looked at Street Furniture and he was very impressed with JC Decaux. Commissioner Dolan stated that he would like to see Bus Stops that were not as linear.

Commissioner Buckles mentioned that she had read that top members of Hillary Clinton's staff were transgender and stated that it reflects well on the City work. She went on to wish everyone a Happy Pride and is interested to see if we learn any lessons regarding the medians during the parade.

Commissioner Omelczenko spoke about using the Mobile AP for the City's Work Order System. He then spoke about his concerns with the trash at the Detroit Garden and asked staff to look at it. Commissioner Omelczenko then mentioned that he enjoyed the March 9th, Budget Presentation by Staff. Commissioner Omelczenko mentioned that one of the items presented is not in the budget going to Council, the ADA Project and he wanted to know what is happening with ADA

upgrades and stated that he was concerned. Commissioner Omelczenko mentioned that he was happy to see the \$25,000 Emergency Shelter Capacity item in the budget.

Vice Chair Rorie wished everyone a Happy Pride.

13. **ADJOURNMENT:**

The meeting was adjourned, at 8:13 pm to their next regularly scheduled meeting, which will be held on Wednesday, July 6, 2016 at 6:30 p.m. in the West Hollywood Community Meeting Room (CMR) at, West Hollywood Park, located at 625 N. San Vicente Boulevard pending a published change to the meeting location.



Helen Collins, Recording Secretary



Vice Chair Rorie

A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.
(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the recordings are not of commercial quality.)