

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
NOVEMBER 9, 2016**

1. **CALL TO ORDER:** Chair Rorie called the meeting to order at 6:37 p.m.

A. ROLL CALL:

PRESENT: Chair Rorie, Vice Chair Rodriguez, Commissioner Dolan, and Commissioner Omelczenko, and Commissioner Bass

ABSENT: Commissioner Buckles and Commissioner Saur.

ALSO PRESENT: Steve Campbell, Facilities and Field Services Division, Manager and Helen Collins, Sr. Admin Analyst, Facilities and Field Services Division

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA:**

ACTION: Approve the November 9, 2016 Agenda. **Motion by Commissioner Omelczenko and seconded by Chair Rorie, and unanimously approved.**

APPROVAL OF MINUTES:

ACTION: Approved the special meeting minutes dated October 22, 2016 **Motion by Commissioner Omelczenko and seconded by Chair Rorie, and unanimously approved.**

3. **PUBLIC COMMENT:**

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: spoke regarding the National Election results and ADA Compliance.

4. **CONSENT CALENDAR - NONE.**

5. **PUBLIC HEARINGS - NONE.**

6. **UNFINISHED BUSINESS – NONE.**

7. **NEW BUSINESS**

A. Greening West Hollywood Committee

SUBJECT: The Public Facilities Commission considered appointing two alternate members to the Greening West Hollywood Committee.

Staff provided background information regarding the need for alternates. Chair Rorie inquired if any of the Commissioners were interested in being alternates members of the Greening West Hollywood Committee; Commissioner Dolan and Commissioner Omelczenko responded in the affirmative.

ACTION: Appoint Commissioner Dolan and Commissioner Omelczenko as alternates to the Greening West Hollywood Committee. **Motion by Commissioner Bass, seconded by Chair Rorie and unanimously approved.**

B. Off-Leash Dog Committee

SUBJECT: The Public Facilities Commission will consider the off-leash Dog Committees request to update its charge and adjust its meeting schedule.

Staff provided background information as outlined in the staff report dated November 9, 2016.

ACTION: 1) Authorize staff to develop recommendations to the City Council to update the scope of work outlined for the Dog Park Committee as defined in the City Council report dated June 20, 2005, titled Use of Hart Park for Off-Leash Dog Use and 2) Authorize the Dog Park Committee to adjust its currently quarterly meeting schedule to an as needed basis. **Motion by Chair Rorie, seconded by Commissioner Dolan and unanimously approved.**

C. Facility Use Effectiveness Report Draft

SUBJECT: The Public Facilities Commission received and provided feedback on a draft report of the Facility Use Effectiveness Project.

Elizabeth Savage, Director of Human Services and Rent Stabilization, Olivia Walker, Recreation Manager and Chris Worland Recreation Supervisor provided an overview of the draft report as provided in the staff report dated November 9, 2016. The Commissioners inquired about the process with special interest in the Non-profits and Recovery Group reservation policies.

PUBLIC COMMENT:

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD: Expressed interest in having a hard copy of the draft available for the Public to review.

ACTION: Recommend adoption of report to City Council. **Motion by Commissioner Bass, seconded by Commissioner Rodriguez and unanimously approved.**

8. **EXCLUDED CONSENT CALENDAR-NONE.**

9. **PUBLIC COMMENTS – None.**

10. **ITEMS FROM STAFF: - None.**

Staff provided an overview on the City Councils response to the Commissions Council Report as presented at the November 7, 2016 City Council meeting (item 5B), titled: **Public Facilities Commissions Request for Direction to Study the Impacts of Large Scale Events.**

11. **COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:**

Commissioner Bass: None.

Commissioner Rodriguez: None.

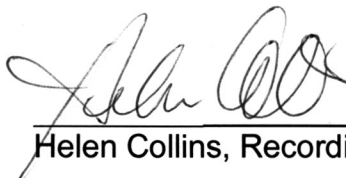
Chair Rorie and Commissioner Bass requested and update be agendized for the January 11, 2017 televised meeting; on the Council Item from November 7, 2016 City Council meeting (item 5B), titled: **Public Facilities Commissions Request for Direction to Study the Impacts of Large Scale Events.**

Commissioner Dolan spoke about new construction at 1216 Flores Street at discussed at the Council meeting and the concern by the residents for the parkway tree. Commissioner Dolan mentioned that perhaps tree in the parkway could be considered for Heritage Tree status.

Commissioner Omelczenko thanked the Chair for speaking on item 5B at the Council meeting. He also requested that an item at some point be placed on the agenda regarding the Commissions purview.

12. **ADJOURNMENT:**

The meeting was adjourned, at 9:20 p.m. to its next meeting, which will be held on Wednesday, January 11, 2017 at 6:30 p.m. in the Public Meeting Room (Council Chambers) at West Hollywood Park 625 N. San Vicente Blvd., West Hollywood, CA. 90046.



Helen Collins, Recording Secretary



Frank Rorie, Commission Chair

**A copy of the audio recording of this meeting can be obtained from the City Clerk's office upon request.
(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore
the recordings are not of commercial quality.)**