

**CITY OF WEST HOLLYWOOD  
WOMEN'S ADVISORY BOARD MEETING**

# **MINUTES**

**THURSDAY, MAY 22, 2014 at 6:30 p.m.**

*Location: Community Meeting Room, West Hollywood Library  
625 N. San Vicente Blvd  
West Hollywood, CA 90069*

**I. CALL TO ORDER:**

Boardmember Stephanie Cubba called the meeting to order at 6:44 p.m.

**A. Roll Call**

Present: Carla Browning, Stephanie Cubba, Anne Toole, Silvia Salguero, Nadia Sutton, and Noemi Torres

Absent: Molly Casey and Emma Rose Mackenzie

Staff: Larissa Fooks, Staff Liaison; John Erickson, Recording Secretary

**II. APPROVAL OF THE MINUTES**

Boardmember Silvia Salguero made a motion to approve the minutes from the meeting of April 24, 2014 and Boardmember Tina Moore seconded the motion. The minutes from April 24, 2014 were approved unanimously.

**II. ITEMS FROM THE PUBLIC:**

Sofia Gelman thanked the Board for honoring her with a Women's History Month banner and for all their work.

**IV. UNFINISHED BUSINESS:**

**A. West Hollywood Report on the Status of Women**

Staff reported that they were moving forward with the Board's recommendations around women's safety to the City Council.

Staff reported that Bonnie Smith, Community Relations Program Coordinator, will be attending June WAB meeting along with a West Hollywood Sheriff Department representative speak more about the data regarding domestic violence against women and women's safety in West Hollywood found in the West Hollywood Report on the Status of Women. Staff informed to Board that this will be an opportunity for them to hear more about the data to move forward with their recommendations or add additional items to them before it is presented to the City Council.

Staff reported that a representative from WHEST will be attending the June meeting to talk about the types of services they provide to the West Hollywood Community and what other resources they can provide the Board. Staff reported

that additional speakers may be attending the June meeting to provide the Board with more information but they will follow up when confirmed.

Staff reported to the Board that their current work 2-year work plan is almost complete and that in the coming meetings they will be moving forward with assessing accomplishments as well as making recommendations for establishing a new 2-year work plan that includes the Board's most current goals and initiatives.

The Board recommended that the Pay Equity subcommittee meet prior to the June meeting to follow up regarding suggestions made by Boardmember Cubba about addressing the findings in the Status of Women of West Hollywood Report.

Boardmembers Nadia Sutton and Moore stated that they were going to reach out to Bonnie Smith, Community Relations Program Manager, about the status of the joint subcommittee regarding women's safety between the Public Safety Commission and the Women's Advisory Board again and report back.

## **V. NEW BUSINESS**

### **A. Board Meet N' Greet**

The Board reported back on their outreach efforts relating to reaching out to the names of individuals interested in learning more about the Board that were collected at the Women's Leadership Conference in April 2014.

Boardmembers reported that some individuals had been called or emailed. but additional time was still needed to finish their outreach efforts and agreed to report back at the next meeting with updates.

Boardmember Sutton reported to the Board that she had reached out to and spoke with West Hollywood Human Services Commissioner Barbara Meltzer. who would like to come to an upcoming meeting or Meet N' Greet and speak to them about ways the Board can get involved in concerning seniors and aging in place. It was recommended that Commission Meltzer be invited to attend July meeting and speak to the Board. Staff also recommended having the Director of Senior Center, Marina Berkman, also come to the meeting to speak to the Board on the topic as well.

The Board agreed to continue their initial outreach efforts and start conversations with individuals who signed up to learn more about the Board and invite to their future Meet N' Greet in the Fall.

### **B. Women's Equality Day, August 26, 2014**

Staff informed the Board about past Women's Equality Day events. The Board discussed ideas and topics for women's equality day, such as pay equity and the current state of women's equality in the United States and what being done to continue to empower women and girls.

The Board agreed by consensus that the 2014 Women's Equality Day event be a program similar to last years event with inspiring speaker and a reception. The Board discussed some potential speakers to invite such as - Jill Abramson, co-writer of *Lean In* and Toni G. Atkins, First Female Speaker of the Assembly. Boardmembers Noemi Torres and Tina Moore agreed to serve on a Women's Equality Day subcommittee to help develop the event.

### **C. Association of California Commission for Women Annual Meeting**

Boardmember Anne Toole expressed interested in attending the annual meeting on June 28, 2014. Staff will follow up regarding the Board's membership application and report back to Boardmember Toole.

## **VI. LEGISLATION & ADVOCACY DISCUSSION**

### **A. Board Advocacy Training Session**

Serena Josel, Assistant Area Director, Public Affairs at Kaiser Permanente, facilitated an advocacy training workshop for Boardmembers that covered basic information regarding the legislative process including the legislative calendars for state and federal legislatures. The Board practiced researching bills and analyzing their findings.

The Board discussed how much they enjoyed learning more about the process of legislation and ways they can be effective advocates around issues relating to the Board's priorities. The action of researching bills with Facilitator Josel helped to demystify the process. The Board discussed coordinating their advocacy efforts in line with the federal and state legislative calendars to more effective in making recommendations to the City Council on what issues pertain to women they should support. The Board discussed integrating this into their new upcoming 2-year work plan. Moving forward, the Board agreed by consensus to test out the new legislative research process around the issue of pay equality. The Pay Equity Subcommittee will meet and report back at the June meeting.

## **VII. BOARD AND COMMISSION LIAISON REPORTS**

None

## **VIII. MONTHLY REPORTS TO CITY COUNCIL**

Boardmember Stephanie Cubba volunteered to report for the month of May.

## **IX. SUBCOMMITTEE REPORTS**

### **A. Feedback and updates regarding the following co-sponsored activities:**

- Pay Equity Subcommittee
  - There were no reports. The Subcommittee will report back in June
- Joint Women's Safety Committee
  - No report.
- NCJW/LA Advocacy Training Project
  - Boardmember Silvia Salguero stated that she attended the previous meeting on "Taking Charge of Media Relations."

**X. ITEMS FROM THE BOARD:**

There were no items from the Board.

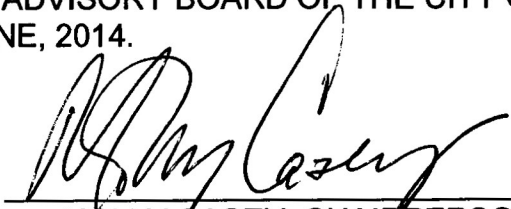
**XI. ITEMS FROM STAFF:**

Recording Secretary John Erickson encouraged all boardmembers to attend the upcoming Human Rights Speakers Series titled, "Sexuality and Gender on the Global Stage."

**XII. ADJOURNMENT:**

The Women's Advisory Board adjourned at 9:20 pm until their next regularly scheduled meeting on Thursday, June 26, 2014 at the Community Meeting Room, West Hollywood Park Library at 625 N. Vicente Blvd, West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD OF THE CITY OF WEST HOLLYWOOD ON THIS 26<sup>th</sup> DAY OF JUNE, 2014.



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MOLLY CASEY, CHAIRPERSON

ATTEST:



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JOHN M. ERICKSON, RECORDING SECRETARY