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**CITY OF WEST HOLLYWOOD  
BUSINESS LICENSE COMMISSION  
AGENDA  
Tuesday, September 1, 2015 at 7 P.M**

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Regular Meeting at  
West Hollywood City Hall  
8300 Santa Monica Boulevard  
West Hollywood, CA 90069

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to attend (e.g. transportation) or to participate in this meeting (e.g. a signer for the hearing impaired), **you must submit your request in writing or call the Department of Public Works at (323) 848-6375 at least 48 hours prior to the meeting.** The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g. transportation) may be provided upon written request to the Department of Public Works at least 48 hours prior to the meeting. For information on the public transportation, call 323.GO.METRO or go to [www.mta.net](http://www.mta.net).

Written materials distributed to the Business License Commission within 72 hours of the Business License Commission meeting are available for public inspection immediately upon distribution at the West Hollywood Department of Public Works, at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Business License Commission meeting at the staff liaison table.

If you would like additional information on any item appearing on this agenda, please contact Jeff Aubel at (323) 848-6437.

**1. CALL TO ORDER**

**a. Pledge of Allegiance**

**b. Roll Call**

**c. Approval of Agenda**

Approve the agenda of September 1, 2015

**d. Approval of Minutes**

Approve the minutes of August 19, 2014

**e. Public Comment**

This time has been set aside for members of the public to address the Commission on Consent Calendar items, or other agenda items, if the members of the public cannot be present later in the meeting when the item is heard by the Commission and items of general interest within the subject matter jurisdiction of the Commission. Although the Business License Commission values your comments, pursuant to the Brown Act it generally cannot take any action on items not listed on the posted agenda. This comment period shall be limited to 20 minutes, with two minutes assigned for each speaker. Another period has been reserved for general public comment, later in the meeting, for those who could not be heard at this time. Testimony for public hearings will only be taken at the time of the hearing.



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**SPECIAL ITEMS:**

**A. ADMINISTER THE OATH OF OFFICE TO NEWLY APPOINTED COMMISSIONERS:**

*The oath of office will be administered to the newly appointed members of the Business License Commission.*

**B. COMMISSION ELECTIONS**

*The Commission will elect a chair and vice-chair to head the Business License Commission.*

**2. CONSENT CALENAR**

None.

**3. PUBLIC HEARINGS**

None

**4. UNFINISHED BUSINESS**

None

**5. NEW BUSINESS**

The City Attorney's office shall conduct Commissioner Training on Roberts Rules and hearing procedures.

**6. EXCLUDED CONSENT CALENDAR**

None

**7. ITEMS FROM STAFF**

Zen Healing – Resolution No. BL 14-001 – Update on the end of the probationary period for the Licensee at the Zen Healing Collective.

**8. PUBLIC COMMENT**

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under item 4 at the beginning of the meeting.

**9. ITEMS FROM COMMISSIONERS/BOARD MEMBERS`**

This time has been set aside for the Chairperson and Members of the Commission to bring non-agenda items to the attention of the Staff and other members of the Commission. Items so presented cannot be acted upon by the Commission at this time and may be referred to Staff for report on a future agenda, ordered received and filed, or referred to the proper department for administrative resolution.

**10. ADJOURNMENT**

The Business License Commission will adjourn to the next required meeting of this body, to be determined by the Director, and be held at West Hollywood City Hall at 7 p.m., 8300 Santa Monica Boulevard, West Hollywood, CA 90069.



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**UPCOMING MEETING SCHEDULE  
October 6, 2015**

AFFIDAVIT OF POSTING  
State of California        )  
County of Los Angeles    )  
City of West Hollywood    )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date:                **August 24, 2015**

Signature:   
                  **Office of the City Clerk**