

# 2015 – 2016 ARTS PARTICIPATION GRANT

## General Eligibility Requirements and Review Process

City of West Hollywood



The City of West Hollywood, through its Arts and Cultural Affairs Commission, is pleased to offer year round Arts Participation Grants. These grants are:

- for small arts projects developed by educational, social service, or community-based organizations in which art is not the primary mission of the organization.
- for small productions or presentations of art projects developed by non-profit arts organizations.
- especially suited for emerging arts organizations, educational, social service, or community-based organizations that want to undertake an arts education program for a specific population such as seniors, children, or special needs groups.
- meant to increase access to or participation in the arts and could be used for art making or arts participation activities, typically for educational or therapeutic purposes, in support of the organization's mission.

**The maximum award any organization may receive is \$1,000.**

***Arts Participation Grants may be applied for at any time during the year and will be awarded until funds are no longer available.***

***Please contact the program staff before beginning an application to determine eligibility and available funding at [pbonds@weho.org](mailto:pbonds@weho.org) (323) 848-6354 or [acampbell.weho@org](mailto:acampbell.weho@org) (323) 848-6883.***

### **General Eligibility Requirements**

To be eligible for consideration, organizations must meet **all** of the following requirements:

1. Organizations must be a registered nonprofit corporation or provide evidence that they are under a fiscal sponsorship agreement with another nonprofit.

2. Organizations must be able to demonstrate significant commitment to and involvement with the West Hollywood community.
3. Projects must take place in West Hollywood or in the immediate West Hollywood adjacent area and include West Hollywood residents in the proposed activities.

## **Review and Reporting Process**

Arts Participation Grants will be reviewed by the Arts and Cultural Affairs Commission on a case-by-case basis and as long as funding is available.

Applicants will submit an application and will be asked to present their request in person at a Performing Arts and Cultural Affairs Subcommittee meeting.

Applications will be reviewed with the following criteria: purpose of grant; audience served; organization's involvement in and service to the West Hollywood community; ability to carry out the project and use the funds as awarded; alignment with the objectives of the Arts Participation Grant program.

- Grant decision will be made within 30-60 days of submission (subject to Commission and Subcommittee schedule).
- Grant period is for up to one year.
- Grantees must submit a final report 30 days following the realization of the grant funded program, project or event.