

**CITY OF WEST HOLLYWOOD  
WOMEN'S ADVISORY BOARD MEETING**

**MINUTES**

**THURSDAY**, December 12, 2013 at 7:00 p.m.

*Location: West Hollywood City Hall, 1<sup>st</sup> Floor  
8300 Santa Monica Blvd  
West Hollywood, CA 90069*

**I. CALL TO ORDER**

Chairperson Carla Browning called the meeting to order at 7:05 p.m.

**A. Roll Call**

Present: Carla Browning, Molly Casey, Stephanie Cubba, Tina Moore, Anne Toole  
Silvia Salguero and Nadia Sutton

Absent: Emma Rose Mackenzie and Noemi Torres

Staff: Larissa Fooks, Staff Liaison; John Erickson, Recording Secretary

**II. APPROVAL OF THE MINUTES**

Vice Chair Molly Casey made a motion to approve the minutes from the meeting of October 24, 2013. Boardmember Stephanie Cubba seconded the motion. The minutes from October 24, 2013 were approved unanimously.

Boardmember Stephanie Cubba made a motion to approve the minutes from the meeting of November 20, 2014. Boardmember Tina Moore seconded the motion. The minutes from November 20, 2014 were approved unanimously.

**III. ITEMS FROM THE PUBLIC:**

There were no items from the public.

**IV. LEGISLATION & ADVOCACY DISCUSSION**

Tabled

**V. UNFINISHED BUSINESS:**

**A. National Women's History Month**

Boardmembers continued discussion regarding planning for the City's National Women's History Month activities to be held March 2014, focusing on the process for nominees for the Women in Leadership Awards, co-sponsorship of Amy Simon's "She's History: The Most Dangerous Women in America, and discussed other ideas such as co-sponsoring a screening of a movie featured at the 2014 Los Angeles International Women's Film Festival, collaborating in conjunction with the organizers of National HIV/AIDS Awareness for Women and Girls Day, and potentially working with the existent programming put on by the National Women's History Museum .

### Women's History Month Banner Recognition

Vice Chair Molly Casey made a motion that the W.A.B. formally bring names of individuals to the next meeting that they would like to be considered for as Women's History Month banner honorees. Chair Carla Browning seconded the motion. The motion was carried by unanimous consent.

### Women in Leadership Awards

Boardmembers Silvia Salguero, Stephanie Cubba, and Chairperson Carla Browning agreed to serve as representatives on the joint Women In Leadership Awards selection Committee.

### Co-Sponsorship of "She's History: The Most Dangerous Woman in America"

Staff clarified that co-sponsorship of Amy Simon's "She's History" event would involve providing the producer an event venue to perform her show during Women's History Month. Vice Chair Molly Casey made a motion to co-sponsor Amy Simon's "She's History" event during Women's History Month and provide a venue for her. Chairperson Carla Browning seconded the motion. The motion was carried by unanimous consent. The Board directed staff to follow up regarding potential performance dates in March.

## **B. West Hollywood Women's Leadership Conference**

Staff reported on ways the Board can actively support and contribute to the development of the 8<sup>th</sup> annual West Hollywood Women's Leadership Conference to be held April 4-5, 2014. The board discussed various ways they could be involved in the creations of a specific program element such as developing a "Meet N' Greet" station at the WAB table where conference participants could meet current WAB members and discuss potential collaborative ideas, issues and topics the WAB is currently involved in or create a workshop/program around one of the three main concentration areas of the WAB,

Vice Chair Molly Casey made a motion that the board should support the Women's Leadership Conference in the following ways:

- Co-Sponsor the Conference
- Attend the Conference
- Help promote the conference
- Have WAB representatives on the Steering Committee
- Help coordinate an activity for City Board and Commission Members
- Staff a WAB Table to promote the Board, conduct outreach, advocacy activity etc.
- Staff a City Information Table and speak to women about serving on the City's Board's and Commissions
- Co-sponsor a specific program element related to their priority issues
- Make speaker/facilitator referrals

Chairperson Carla Browning seconded the motion. The motion was carried by unanimous consent.

Boardmembers Anne Toole and Chairperson Carla Browning agreed to serve on the Women's Leadership Conference Steering Committee. Boardmembers Anne Toole, Chairperson Carla Browning, and Tina Moore volunteered to lead a

subcommittee about developing the WAB's programmatic elements to potentially include at the Women's Leadership Conference.

#### **VI. BOARD RETREAT PROCESS CONTINUATION**

Tabled.

#### **VII. NEW BUSINESS**

None

#### **VIII. BOARD AND COMMISSION LIAISON REPORTS**

None

#### **IX. MONTHLY REPORTS TO CITY COUNCIL**

Chairperson Carla Browning volunteered to report for the month of December.

#### **X. SUBCOMMITTEE REPORTS**

##### **A. Feedback and updates regarding the following co-sponsored activities:**

- V-Day/Justice Rising Campaign, February 14, 2014.
  - Boardmember Salguero reported that she was unable to attend the most recent meeting but will connect with the One Billion Rising Regional Coordinator and report back. Staff reported that a staff report about 1 Billion Rising will be on the City Council December 16, 2013. Staff informed the board about some of the most recent developments for the event. The City will host the kick off again. It was suggested that the Board's role at this time should be to get as many individuals as possible to the actual event. Boardmembers Nadia Sutton agreed to serve on a subcommittee with current subcommittee members Silvia Salguero and Noemi Torres.
- Military Sexual Trauma/Support for Service members and women veterans
  - Tabled
- Roe V Wade Commemoration: "After Tiller" Film Screening January 23, 2014
  - Staff informed the board about recent developments regarding the Roe v. Wade event including the information panel and short movie screening of "Roe at Risk" that will take place at NCJW/LA and the film screening of "After Tiller" at the City of West Hollywood.
- Endangered Species – Why Are the Numbers of Women Representing LA County in Elected Office Dropping & How Can We Reverse this Trend?– January 26, 2014
  - Boardmember Stephanie Cubba reported that she reached out to NCJW/LA and will share ay updates with the Board.

#### **XI. ITEMS FROM THE BOARD:**

Boardmember Stephanie Cubba reported to the board that she has found the resolution regarding Equal Pay Day on April 9, 2014 that her group utilized during their previous meeting's Legislative Advocacy Training exercise and discussed potentially co-sponsoring an event around the topic.

Boardmembers Tina Moore and Nadia Sutton reported back on their recent trip to the Public Safety Committee meeting and discussed the committee's recent

successes regarding the illuminated crosswalks in the City and the upcoming opportunities for the WAB to co-sponsor their upcoming programming.

Boardmember Nadia Sutton encouraged the board that when they hear women state they are "not worthy," they should kindly tell them that they are worthy to attempt to stop women from underestimating their own power and abilities.

**XII. ITEMS FROM STAFF:**

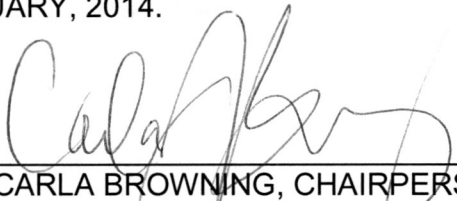
Staff Liaison Larissa Fooks reminded the board that they will no longer be meeting at City Hall due to the construction of an automated parking garage and that staff will be following up about their future meeting location.

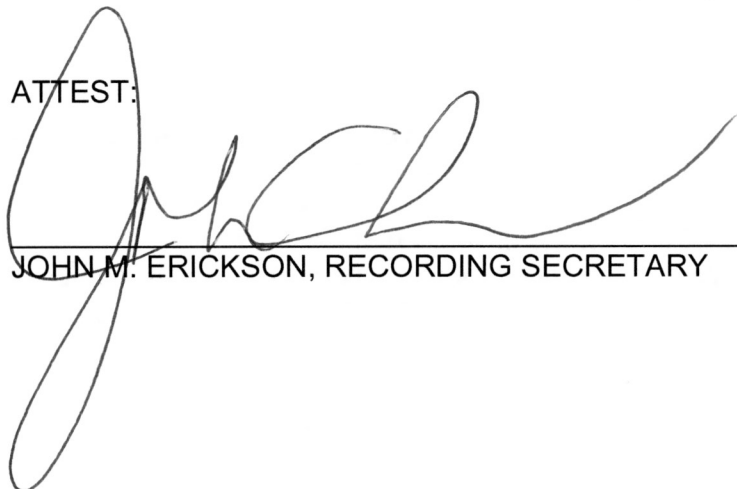
Recording Secretary John Erickson encouraged everyone who has not taken the Women's Leadership Conference Planning Survey to do so.

**XIII. ADJOURNMENT:**

The Women's Advisory Board adjourned at 9:01 p.m. until their next regularly scheduled meeting on Thursday, January 23, 2013 at the Community Meeting Room, West Hollywood Park Library, West Hollywood City Hall located at 625 N. Vicente Blvd, West Hollywood, CA 90069.

APPROVED BY A MOTION OF THE WOMEN'S ADVISORY BOARD OF THE CITY OF WEST HOLLYWOOD ON THIS 23<sup>rd</sup> DAY OF JANUARY, 2014.

  
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CARLA BROWNING, CHAIRPERSON

ATTEST:  
  
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JOHN M. ERICKSON, RECORDING SECRETARY