



**PLANNING COMMISSION MINUTES**  
**Regular Meeting**  
**April 3, 2014**

West Hollywood Park Public Meeting Room – Council Chambers  
625 N. San Vicente Boulevard, West Hollywood, California 90069

1. **CALL TO ORDER:** Chair DeLuccio called the meeting of the Planning Commission to order at 6:31 P.M.
2. **PLEDGE OF ALLEGIANCE:** John Keho led the Pledge of Allegiance.
3. **ROLL CALL:**  
Commissioners Present: Aghaei, Buckner, Shink, Yeber, Vice-Chair Huebner, Chair DeLuccio.  
  
Commissioners Absent: Altschul.  
  
Staff Present: Stephanie Reich, Urban Designer, David DeGrazia, Acting Current and Historic Preservation Planning Manager, John Keho, Assistant Community Development Director, Christi Hogin, Assistant City Attorney, and David Gillig, Commission Secretary.
4. **APPROVAL OF AGENDA.**  
**ACTION:** Approve the Planning Commission Agenda of Thursday, April 3, 2014 as presented. **Moved by Commissioner Yeber and carried by consensus of the Commission; noting Commissioner Altschul absent.**
5. **APPROVAL OF MINUTES.**  
**A. March 20, 2014**  
  
Commission Secretary Gillig made the following staff correction to page 15 of 15: Adjournment date shall read Thursday, April 3, 2014.  
  
**ACTION:** Approve the Planning Commission Minutes of Thursday, March 20, 2014 as amended. **Moved by Commissioner Buckner, seconded by Commissioner Aghaei and passes; noting Commissioner Aghaei and Vice-Chair Huebner abstaining, and Commissioner Altschul absent.**
6. **PUBLIC COMMENT.** None.
7. **DIRECTOR'S REPORT.**  
John Keho, Assistant Community Development Director presented the Director's Report.  
  
He stated the first meeting of the Eastside Working Group will take place on Wednesday, April 9, 2014 at 6:30 p.m. at Plummer Park Community Center.

On Monday, April 7, 2014, the City Council will consider extending the moratorium on single-family homes in the West Hollywood West neighborhood.

**8. ITEMS FROM COMMISSIONERS.** None.

**9. CONSENT CALENDAR.** None.

**10. PUBLIC HEARINGS.**

**A. 8497-8499 Sunset Boulevard (Karma Mixed-Use Project):**

Applicant is requesting to subdivide a previously approved 28,139 square-foot mixed-use project into thirteen (13) separate air-space parcels.

**ACTION:** 1) Continue the public hearing to Thursday, May 15, 2014.  
**Motion carried by consensus of the Commission; noting Commissioner Altschul absent.**

**B. 732 N. Huntley Drive:**

Applicant is requesting to demolish a single-family residence and to construct a two-story, 4,670 square-foot, two-unit condominium building with subterranean parking.

**ACTION:** 1) Continue the public hearing to Thursday, May 1, 2014.  
**Motion carried by consensus of the Commission; noting Commissioner Altschul absent.**

**C. 8928 Santa Monica Boulevard (Skynny Kitchen):**

Stephanie Reich, Urban Designer provided an oral and visual presentation and background information as presented in the staff report dated Thursday, April 3, 2014.

She stated the proposal is a request to install a 382 square-foot creative sign on the storefront elevation for a new business. She affirmed this is what the creative sign program was made for.

The "S" is made out of a stainless steel plate and the "K" is made out of I-beams or w-sections. The "K" is green; the "S" is the natural stainless steel material and will be internally illuminated. She acknowledged this is essentially a sign for the business and the building, which also acts as a very inventive façade.

She stated it is a terrific use of the creative sign option in the code and recommends approval.

Chair DeLuccio opened the public hearing for Item 10.C.:

Applicant did not speak.

**ACTION:** Close public hearing for Item 10.C.: **Motion carried by consensus of the Commission.**

**Commissioner Aghaei moved to: 1) approve staff's recommendation.**

**Seconded by Commissioner Shink.**

Commissioner Yeber commended the applicant for taking the extra step by not coming forward with typical signage. He stated hopefully the result will be a model for other businesses to follow. He stated his support.

Vice-Chair Huebner stated the applicant has taken that extra step and integrated it into the architecture. He stated it is very clever and supports the request.

**ACTION:** 1) Approve the application; 2) Adopt Resolution No. PC 14-1080 as presented: "A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WEST HOLLYWOOD, CONDITIONALLY APPROVING A CREATIVE SIGN PERMIT, FOR THE PROPERTY LOCATED AT 8928 SANTA MONICA BOULEVARD, WEST HOLLYWOOD, CALIFORNIA"; and 3) Close Public Hearing Item 10.C. **Moved by Commissioner Aghaei, seconded by Commissioner Shink and passes; noting Commissioner Altschul absent.**

Commission Secretary Gillig officially read into the record the appeal procedure for 8928 Santa Monica Boulevard (Skynny Kitchen), West Hollywood, California:

*The Resolution the Planning Commission just approved memorializes the Commission's final action on this matter. This action is subject to appeal to the City Council. Appeals must be submitted within ten calendar days from this date, to the City Clerk's office. Appeals must be in writing and accompanied by the required fees. The City Clerk's office can provide appeal forms and information about waiver of fees.*

11. **NEW BUSINESS.** None.

12. **UNFINISHED BUSINESS.** None.

13. **EXCLUDED CONSENT CALENDAR.** None.

14. **ITEMS FROM STAFF.**

**A. Planning Manager's Update.**

David DeGrazia, Acting Current and Historic Preservation Planning Manager, stated the Planning Commission meeting for Thursday, April 17, 2014 will be cancelled. He provided an update of upcoming projects.

15. **PUBLIC COMMENT.** None.
16. **ITEMS FROM COMMISSIONERS.**  
Commissioner Shink encouraged participation in the Women's Leadership Conference on Saturday, April 5, 2014.
17. **ADJOURNMENT:** Noting the cancellation of the Planning Commission meeting on Thursday, April 17, 2014, the Planning Commission adjourned at 6:43 P.M. to the next regularly scheduled meeting which will be on Thursday, May 1, 2014 beginning at 6:30 P.M. until completion at West Hollywood Park Public Meeting Room – Council Chambers, 625 N. San Vicente Boulevard, West Hollywood, California. **Motion carried by consensus of the Commission.**

APPROVED BY A MOTION OF THE PLANNING COMMISSION OF THE CITY OF WEST HOLLYWOOD ON THIS 15<sup>TH</sup> DAY OF MAY, 2014.

  
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DONALD DELUCCIO, CHAIRPERSON

ATTEST:

  
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DAVID K. GILLIG, COMMISSION SECRETARY