

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
May 8, 2013**

6:30 P.M. – REGULAR MEETING

CALL TO ORDER: Vice Chair Anthony called the meeting to order at 6 34pm.

PLEDGE OF ALLEGIANCE: Commissioner Eisenberg led the Pledge of Allegiance

ROLL CALL:

PRESENT: Commissioner Ettman, Commissioner Eisenberg,
Commissioner Woodell, Commissioner Saur and, Vice Chair
Anthony

ABSENT: Chair Goldenberg and Steve Campbell, Manager of
Facilities & Field Services

ALSO PRESENT: Helen Collins Sr. Administrative Analyst and Michelle Bell,
Sr. Administrative Specialist, Dept. of Public Works

2. APPROVAL OF AGENDA:

ACTION: Approve the agenda as posted

Motion by Commissioner Woodell and seconded by Commissioner Ettman.

3. APPROVAL OF MINUTES:

ACTION: Approve the minutes of April, 10, 2013

**Motion by Commissioner Saur, seconded by Commissioner Eisenberg and
unanimously approved.**

4. PUBLIC COMMENT: NONE.

5. PUBLIC HEARINGS: NONE.

6. CONSENT CALENDAR: NONE.

7. NEW BUSINESS:

A. Introduction of Sheriff Captain Honings

Captain Honings introduced himself to the commission as the new Sheriff
Captain for the City of West Hollywood and he gave a brief presentation of his
background

Commissioner Ettman stated his concern with safety at the parks and asked
staff to forward a description of the Public Facility Commission purview to the
Captain

Commissioner Eisenberg thanked him for coming and invited him to her next
neighborhood watch meeting

B. COPPS Team:

Captain Honings introduced Deputy Cusiter who stated that he has been on the COPPS Team for three (3) years. He also stated that the team is focused on safety in the parks and he said that they deal with quality of life issues, security and patrolling the parks numerous times per day

In response to Commissioner Ettman's question regarding the homeless, he stated that homelessness is not a crime and that the team gives out pamphlets with options for shelter and food, however they do enforce the no loitering rules posted at the park.

In response to Commissioner Saur's question regarding the location of the security officer, Deputy Cusiter stated that the officer walks around but that if you ask at the front desk at the park they will find him

In response to Vice Chair Anthony's question regarding the number of officers and their hours of coverage, Deputy Cusiter stated that there are three (3) officers as well as a security guard and their hours of coverage overlap, meaning that there is always someone available.

Commissioner Woodell asked about access to Great Hall and Deputy Cusiter stated that it has been closed off and only authorized personnel are able to access the building

8. UNFINISHED BUSINESS:

A. Park Development Impact Fee Study:

1. RFP Process Update

Helen Collins, Sr Administrative Specialist provided a brief presentation on the results of the RFP solicitation process She stated that the RFP is for professional services to study park development impact fees. She stated that four proposals have been received and that Commissioner Woodell is a member of the review committee

B. Werle Building (626 Robertson Boulevard):

1. Update:

Helen Collins, Sr. Administrative Specialist provided an update regarding the City Council action at the May 6, 2013 meeting to select scheme "A" (included in the staff report entitled, WERLE BUILDING UPDATE) as the recommended alternative for improving public access at the Werle Building Staff was also directed to distribute an RFP for architectural services for the development of construction documents for facility modifications as proposed in the text of the staff report and return to City Council within ninety (90) days with an update.

ACTION: Commissioner Ettman was elected to sit on the review panel for the selection of an Architect by consensus of the Commission.

9. EXCLUDED CONSENT CALENDAR: NONE.

10. PUBLIC COMMENT:

Harker Stephanie, West Hollywood – spoke in support of Great Hall being placed on the National Register of Historical Preservation. She also thanked Councilmember D’Amico for requesting the plaque to be placed in front of the Great Hall.

Blaivis, Cathy, West Hollywood – spoke in support of Great Hall being placed on the National Register of Historical Preservation and her pride in her community

Mason, Jake, West Hollywood – spoke in support of adult sports in West Hollywood and his desire to represent and support moving forward with Phase II of the plans for West Hollywood Park.

10. ITEMS FROM STAFF:

Helen Collins invited the commissioners to David Gardner’s retirement party at Kings Road Park on Thursday, May 16th at 3pm

Ms. Collins also informed the commissioners of a letter received regarding a tree in front of 9033 Elevado Avenue, in which the resident is requesting removal of the tree Ms. Collins went on to let the Commission know that staff evaluating the request and possibly returning to the Commission.

Ms. Collins also stated that Public Works Week, May 19-25 will be celebrated with a breakfast on the 21st of May in the EOC for Commissioners as well as staff within the Public Works Department.

11. PUBLIC COMMENT: NONE.

12. COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS:

Commissioner Ettman thanked Captain Honings for coming and stated that it was important to have open communication regarding public safety He also stated that he felt that the City Council has good intentions for rebuilding our parks and he urged the community to continue to give their input.

Commissioner Saur stated that the team working on the Great Hall designation deserved a gold star She thanked Jake for coming and his support regarding adult sports in West Hollywood She mentioned that the City Council talked about the lack of trees between Fairfax and Fountain and she suggested that be the location for planting trees next Arbor Day. She also asked staff to bring back a report on the current status of Plummer Park.

Commissioner Anthony congratulated Stephanie Harker and Cathy Blaivis on the designation of Great Hall at Plummer Park. He thanked Captain Honings for speaking at the meeting. He commented on the success of the Cinco De Mayo Festival held at El Tovar and sponsored by Angel Food Project. He also stated that the Laurel Park Committee had received a hearty response to the initial process and they will be moving forward with community outreach.

Commissioner Eisenberg welcomed Captain Honings and invited him to come to her neighborhood meeting. She stated that it was nice to meet Jack Mason. She congratulated Stephanie Harker and Cathy Blaivis on the work to achieve the designation of Great Hall at Plummer Park. Commissioner Eisenberg announced her resignation and thanked staff for their service.

13. ADJOURNMENT:

A motion to adjourn the Public Facilities Commission was made by Commissioner Woodell, seconded by Commissioner Ettman at 7:45 pm to their next regularly scheduled meeting, which will be held on Wednesday, June 12, 2013 at 6:30 P.M. at Community Meeting Room, City Hall, located at 8300 Santa Monica Boulevard.


Michelle Bell, Recording Secretary