

**CITY OF WEST HOLLYWOOD  
PUBLIC FACILITIES COMMISSION  
SPECIAL MEETING MINUTES  
October 5, 2013**

**SPECIAL MEETING  
West Hollywood Park, 625 N. San Vicente Boulevard**

1. **CALL TO ORDER:** Chair Anthony called the meeting to order at 9:09 a.m.

- A. **ROLL CALL:**

- PRESENT:** Commissioner Woodell, Commissioner Saur, Commissioner Ettman, Commissioner Rorie, Commissioner Bass, Commissioner Goldenberg and Chair Anthony.

- ALSO PRESENT:** Steve Campbell, Manager of Facilities and Field Services Division, Department of Public Works, Helen Collins, Sr. Administrative Analyst, Facilities and Field Services Division, Department of Public Works and Michelle Bell, Sr Admin. Specialist, Department of Public Works.

- B. PLEDGE OF ALLEGIANCE:** Commissioner Goldenberg led the Pledge of Allegiance.

2. **APPROVAL OF AGENDA:**

- ACTION:** Approve the agenda for October 5, 2013

- Motion by Commissioner Bass and seconded by Commissioner Saur and unanimously approved.**

3. **APPROVAL OF MINUTES:**

- ACTION:** Approve the minutes of September 11, 2013.

- Motion by Commissioner Bass, seconded by Commissioner Woodell and unanimously approved.**

4. **PUBLIC COMMENT: NONE.**

5. **PUBLIC HEARINGS: NONE.**

6. **CONSENT CALENDAR: NONE.**

7. **NEW BUSINESS.**

- A. Library

1. Facility Operations:

Steve Campbell, Facilities and Field Services Division Manager and Helen Collins, Sr. Administrative Analyst, Facilities and Field Service Division gave an extensive overview of the Library. It included a tour and an explanation of the lighting and audio equipment. No comments were noted and no action was taken.

B. Werle Building

1. Steve Campbell provided an overview of the current status and proposed rehabilitations to the building.

C. West Hollywood Park

1. Steve Campbell gave an overview of the park operations. No comments were noted and no action taken

D. Tiny Tots

1. Steve Campbell gave an overview of the Tiny Tots operation and facility. No comments were noted and no action was taken.

E. 1343 Laurel Avenue

1. John DiCasio , Consultant from the Historic Resources Group provided background information as well as current information regarding the current status of the structure. No comments were noted and no action was taken.

**8. EXCLUDED CONSENT: NONE.**

**9. PUBLIC COMMENT: NONE.**

**10. ITEMS FROM STAFF:**

Staff reminded the Commission about the upcoming Annual Congress on October 14<sup>th</sup>.

**11. COMMISSIONER COMMENTS/SUBCOMMITTEE REPORTS: NONE.**

**12. ADJOURNMENT:**

A motion to adjourn the Public Facilities Commission was made by Commissioner Bass and seconded by Commissioner Ettman, at 11.40 am to their next regularly scheduled meeting, which will be held on Wednesday, November 13, at 6:30 p.m. in the Public Meeting Room, West Hollywood Park, located at 625 N. San Vicente Boulevard.

  
Michelle Bell, Recording Secretary