

**Rent Stabilization Commission
City of West Hollywood
Thursday, July 26, 2012 @ 7:00 PM
West Hollywood Park Public Meeting Room – Community Room
625 North San Vicente Boulevard**

Minutes

CALL TO ORDER: Chair Gregoire called the meeting to order at 7:07 p.m.

PLEDGE OF ALLEGIANCE: Chair Gregoire led the Pledge.

ROLL CALL: Commission Secretary Gloria Aviles took roll call.

PRESENT: Commissioners Richard Maggio, Gail Sanes, Agassi Topchian (arrived at 7:35 p.m.), Vice Chair Chuck Henry and Chair David Gregoire

ABSENT: None.

STAFF PRESENT:

Human Services and Rent Stabilization Department Director Sam Baxter, Rent Stabilization and Housing Manager Elizabeth Savage, Legal Counsel Alison Regan, Project Development Administrators Roderick Burnley and Jonathan Leonard, Rent Information Coordinators Yellena Orloff, Chris Uszler and Anwar Zraikat, Council Deputy to Councilmember D'Amico Michelle Rex and Commission Secretary Gloria Aviles.

APPROVAL OF AGENDA:

Motion made by Commissioner Sanes to approve the July 26, 2012 meeting agenda. The motion was seconded by Commissioner Henry. Motion approved by consensus.

APPROVAL OF MINUTES:

Motion made by Vice Chair Henry and seconded by Commissioner Sanes to approve the June 28, 2012 meeting minutes. Motion approved by consensus.

PUBLIC COMMENTS:

Rob Bergstein, West Hollywood, spoke about his interest in the work of the Rent Stabilization Commission, the legislative advocate's report and his questions about the El Mirador project.

DIRECTOR/MANAGER'S REPORT:

The Manager will provide a schedule of future agenda items for the Commission's information and it will be listed as a report that will be distributed in the Commission Agenda so that members of the public are aware that they can obtain the report at the meeting, also.

COMMISSION COMMENTS:

None.

STUDY SESSION:

The Commission convened as a Study Session at 7:07 p.m.

- A. Legislative Advocate's Report** – Helyne Meshar, legislative advocate for the City of West Hollywood, was introduced by Elizabeth Savage. Ms. Savage reported that, in the future, the legislative advocate meets with the City Council and issues a report, which will be brought to the Commission by Ms. Savage. Rather than in-person visits, if the Commission needs more information directly from the legislative advocate, staff will set up a conference call at future meetings. Ms. Meshar presented her background as the City's legislative advocate since 1986 and provided an update on a few key legislative items regarding the State budget redevelopment trailer bill and the future of Prop 1C funds, as proposed in current legislation.
- B. Study Session** –
 - a. Review of By-Laws – Alison Regan presented the Rent Stabilization Commission's purpose as defined in the City's Municipal Code.
 - b. Background for 2012-2013 Commission goals and accomplishments. Ms. Savage gave this report and presented the newsprint pages which showed the accomplishments, carry over items and had blank pages for the Commission to provide its work plan for fiscal year 2012-2013.
 - c. Define Work Plan for 2012, Prioritize for Approval at the next Regular Meeting. Led by Chair Gregoire, the Commission offered work plan ideas and prioritized the ideas with letter codes (A, B, C).
 - d. Overview of Valuation Guidelines. Ms. Regan provided an overview. The Commissioners discussed their vantage points on the guidelines.

- e. **Wrap-up, Next Steps.** Staff will provide a report of the work plan priorities to the Commission at its next regular meeting at which the Commission may take an action to approve the work plan.

PUBLIC COMMENTS

None

COMMISSION COMMENTS

Commissioner Topchian thanked Rent Stabilization and Housing Division staff for all their hard work. Commissioner Sanes agreed.

STAFF COMMENTS

Ms. Savage thanked the Rent Stabilization staff for their help in organizing and attending the study session.

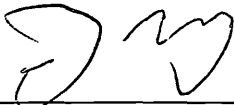
XII. ADJOURNMENT

There being no further business, Chair Gregoire adjourned the Rent Stabilization Commission regular meeting and study session meeting at 9:10 p.m. The next regular meeting of the Rent Stabilization Commission will be held on August 9, 2012 in the West Hollywood Park Public Meeting Room – Council Chambers.

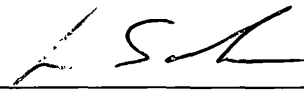
These minutes were taken and submitted by Gloria Aviles, Commission Secretary.

Adopted this 9th day of August 2012.

ATTEST:



David Gregoire, Chair



Secretary

The next regular meeting of the Rent Stabilization Commission will be held on August 23, 2012 in the West Hollywood Park Public Meeting Room - Council Chambers.

AFFIDAVIT OF POSTING

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